

# Champion Schools

## Student and Parent Handbook

### 2025-2026



*Champion Schools builds a strong culture that supports students in making significant academic gains and excelling in athletics: an unbeatable formula for success.*

*We believe that the discipline gained in sports activities supports academic performance and is transformative in young people.*

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## **Champion Schools’ Vision**

It is the vision of Champion Schools to establish the premier learning environment that will develop students’ mental, bodily, and emotional intelligences. Our schools are designed to utilize the discipline gained in sports activities and the motivation gained through parental involvement and psychological support to augment the pursuit of academic excellence.

### **Strategic Initiatives**

Champion Schools creates and maintains effective academic, athletic, and psycho-educational programming geared toward building a solid foundation for student achievement and life-long inquiry and learning. To this end we will:

- Build powerful learning environments which include collaborative work, project-based learning, and hands-on experiences utilizing the community as a laboratory.
- Institute a comprehensive assessment system to measure students’ progress individually, by grade, class, and as a whole school.
- Establish a broad-based athletic training program that focuses on core strength (strength, speed, flexibility, conditioning, balance and agility), fine motor skills (precision, dexterity, visual perception, spatial orientation, and hand-eye coordination), sport-specific skills training, health, and wellness.
- Create a psychological support program to assist students and their families as they negotiate the social and emotional tasks of adolescence.
- Establish public and private partnerships that will enhance students’ academic, athletic, and emotional development.

## **Welcome, Champion Students!**

School is a time to thrive, learn, and discover your interests and talents. Whether you are a new student to our school, or you began your education here at Champion Schools in Kindergarten, this new school year represents a blank slate of opportunity. Approach the new school year with a positive attitude, and you will continue to develop your own unique strengths that you will take with you into high school and beyond.

Your personal pledge to do your best is reflected in your attitude, your effort, and in the respect you show for your teachers, parents, and fellow students. Although much of your time at school is spent in the classroom, you will find that by taking part in extracurricular activities, such as our athletics program, your school year will be enriched.

Whether you are just entering our school, or have attended for many years, we hope that you will become actively involved in activities that interest you and pursue them with passion. Remember that this year will only happen once. Use it to improve on the last year and prepare for the next. Most importantly, enjoy the exciting possibilities that are presented now. We offer our sincere best wishes, and we look forward to your many successes in this coming year.

Best Regards,

Katie Bulger  
Champion Chandler  
School Principal

Stephanie Ruiz  
Champion South Mountain  
School Principal

Brittany Neeley  
Champion San Tan Valley  
School Principal

## **General Information**

### **Enrollment at Champion Schools**

At Champion Schools, we enroll all eligible pupils who submit a timely application, unless the number of applications exceeds the capacity of a program, class, grade level or building”.

Champion Schools is an open enrollment school. All students must complete an application/enrollment packet in order to be eligible for enrollment. Any questions or assistance in the application process is provided by school staff. Arizona law requires that students can apply for enrollment based on available classroom space (A.R.S. 15-816.01).

Champion Schools has enrollment procedures that are impartial, equitable and unbiased for enrolling students. We are aware and compliant with all statutes, rules and policies that govern enrollment practices.

Champion Schools does not discriminate on the basis of race, color, national or ethnic origin, religion, gender, disability or age in its hiring and enrollment practices, nor in the administration of any of its programs or activities.

### **School Hours**

Kindergarten - 8<sup>th</sup> grade Students

Full-Day School Hours: 8:00 am-3:00 pm

Half-Day School Hours: 8:00 am-12:00 pm

### **Office Hours**

Front Office:

Monday-Thursday: 7:45 am - 4:00 pm

Friday: 7:45 am - 2:00 pm

### **School Leadership Visiting Hours**

Principal by Appointment

Academic Director by Appointment

Athletic Director by Appointment

### **School Teachers/Coaches Visiting Hours**

Teachers Hours:

Flex from: 7:30 am - 3:30 pm

To meet with a Champion Teacher, you must schedule an appointment.

Coaches Hours:

Flex from: 7:30 am - 3:30 pm

To meet with a Champion Coach, you must schedule an appointment.

### **Before Care**

The Before Care program will be offered from 6:30 am - 7:30 am. Any student who wishes to participate in the program must be enrolled and pay a fee of \$20.00 per week. Any student who is not enrolled in the program will not be able to attend and must arrive at school at the designated open gate time of 7:30 am. Students are expected to follow handbook behavior and uniform rules while attending Before Care. Any students that are not following the rules will be subject to discipline or removal from the program.

### **After Care**

Champion schools **do not** provide an after-care program. All of our students may attend Boys & Girls Club. A separate information packet is required for parents to fill out. It is available in the school office upon request. Students must be picked up after school, or directly after their sports practice.

### **Visitors/Volunteers**

All visitors must obtain a pass from the office and must check in and out with the office each time they enter or leave the campus. Brothers, sisters, and other young adults are never permitted to visit unless a parent or an emergency contact over the age of 18 accompanies them.

We ask that arrangements be made with the school prior to visiting classrooms. All visitors are expected to conduct themselves in an appropriate manner. **Any person who knowingly abuses a teacher or other school employee on school grounds or while the teacher or employee is engaged in the performance of his/her duties is guilty of a Class 3 misdemeanor.**

**(ARS15-1507) All long term volunteers must complete a Champion Schools volunteer packet and pass a background check.**

### **Lost and Found**

Please be sure students' clothing and other items brought to school are clearly marked with his/her name. Items that are not claimed within three months will be donated to a local charitable organization. Champion Schools cannot be responsible for personal belongings brought to school by students.

### **School Telephone**

Students are allowed to use the telephone **only in case of an emergency**. At that time, they must secure a pass from their teacher to come to the office and make the call. Students are not permitted to make calls from the classroom. Student cell phones must be put away with power off, until the end of the school day.

### **School Property (A.R.S. 13-2911)**

Any student who cuts, defaces, or otherwise injures any school property is subject to suspension or expulsion and, upon complaint of the Board, the parents of such students shall be liable for the damages.

### **Safety of the School**

Any persons engaging in behavior or actions that threaten the safety or security of the campus will be disciplined according to the Champion Schools Discipline Code, or Phoenix Police Department. This includes any physical/verbal/written statements or gestures that may be construed as threatening to the safety of the school.

### **School Books and Supplies**

Champion Schools will provide students with textbooks, subject matter materials and supplementary books free of charge. Pupils using Champion School’s texts, software and supplementary books are responsible for the loss or damage thereof.

### **School Property Searches**

Cubbies, desks, and storage cabinets provided for student use are school property and remain at all times under the control of the school. Students are expected to assume full responsibility for the security and content of their cubbies and storage areas. School authorities may conduct inspections of lockers and storage areas at any time for any reason without notice, without student consent, and without a search warrant. ***Champion Schools is not responsible for loss of personal items.***

### **General Field Trips**

Learning experiences outside the classroom are important. Our classes have numerous field trips and study tours throughout the year as appropriate for each grade level. These trips are carefully planned to be relevant to the curriculum. Parents are encouraged to assist in all aspects of fundraising, preparation, and supervision. This is a great opportunity to share group experiences with your students.

Field trips and study tours are for students only. No siblings or friends can participate. Students must be in good standing in their classroom in order to participate. Homework assignments, projects and other classroom criteria must be met. Students must be in good health and physically able to participate in the field trip or study tour that is scheduled.

Students may be required to wear school T-shirts on field trips or study tours. Students must wear appropriate footwear or jackets if required.

Students who pose a safety threat to themselves or others may not attend field trips or study tours. They may be disqualified up until departure time for these behaviors.

## **Academics**

### **Student Learning**

At Champion Schools, we strive to meet the full potential of students. As students enter our campus each day, they will be best suited for success in school by following these simple suggestions:

- Get a good night’s rest before school the following day.
- Eat a healthy breakfast.
- Be on time and prepared to learn.
- Come to school with a positive attitude.
- Strive for outstanding attendance.
- Have a designated place to complete school tasks and projects after-school.
- Share what you are learning with your family every day.
- Read at least 20 minutes outside of the regular school day.
- Provide a positive contribution to your school.
- Develop a relationship with your teachers, peers, and school. This is your home away from home.

### **Grades/Codes**

In Kindergarten through 8th grades, the following percentage scale is used to determine grades:

- 90%-100% = A – Superior
- 80%-89% = B – Above Average
- 70%-79% = C - Average
- 60-69% = D – Below Average
- 0%-59% = F – Failing

### **Champion Schools Academic Standards**

After each term all student grades and participation will be evaluated. Those students who don’t meet the requirements will have to participate in additional learning programs, such as Lunch and Learn, tutoring and before and/or after school tutoring.

### **Guidelines**

- All students must maintain a “C” average in all classes to remain eligible to participate in sports teams & any school activity.
- Students who fall below a “C” average will be required to attend mandatory before or after school tutoring or Lunch and Learn.
- The teacher will provide the student/parent with evidence of academic performance/progress throughout the reporting period.
- The grading system will be explained to students by the teacher.

### **Student Athlete Honor Roll**

Kindergarten through 8th grade students who meet high academic standards while participating in sports will be eligible for the Student Athlete Honor Roll. Qualifications will be calculated using grades from Reading, Language, Math, Science, Social Studies, and Writing. **Students must participate in a sport during the same term to achieve honor roll.**

3 levels of Student-Athlete Honor Roll

4.0 GPA

3.9-3.50 GPA

3.49-3.0 GPA

*Must maintain while participating in a sport during the same term.*

The following scale shall be used to determine grade point averages for Honor Roll:

A = 4.0 points

B = 3.0 points

C = 2.0 points

D = 1.0 points

F = 0.0 points

### **Parent/Teacher Conferences**

Formal conferences between parents and teachers are required and scheduled during the first and second grading terms of the school year. Parent/Teacher Conferences provide an opportunity to review children’s progress in all areas of their school experience. Parents are encouraged to meet with their child’s teacher for informal conferences outside the regular conference times by scheduling it with their teacher. It is Champion Schools' expectation that all parents attend parent/teacher conferences.

### **Monthly Academic Events**

Champion Schools will host monthly academic events during the school year. These events will provide parents an opportunity to come to campus and see the students’ academic success.

### **Report Cards**

- Each child’s educational progress is evaluated regularly and reported to parents/guardians three times each year. Grade report forms vary with the child’s grade assignment and, in most cases, include a report of the child’s effort as well as the grade.
- We will issue 3 report cards throughout the year.

### **Progress Reports**

- In addition to the formal report cards progress reports are posted two times during a term. Parents are able to access grades at all times on Parent Vue.

## **Saturday School**

Champion Schools assigns students Saturday School for multiple reasons that may include:

- Students who missed an assignment, struggled on a test, were absent during the week.
- Students who are having trouble understanding material or just need more time the opportunity to to be retaught and gain that understanding.
- As a result Saturday School reinforces completing work and staying on task in the classroom and at home.

When a student is assigned it is MANDATORY that they attend. While we understand that JV Sports play their games on Saturdays as well, there is still time to meet the time requirement either before, after or after games.

If a student who is assigned Saturday School does not attend. They will be assigned the following Saturday as well in order to make up their time. After the second Saturday of non-attendance, the student will be issued a **1 day off-campus suspension**.

If a student attends his/her JV game, but does NOT attend Saturday School for at least TWO FULL HOURS on that Saturday, that student will **be removed from the JV team for the remainder of that season**.

In addition, please be aware that Saturday School hours are from 8am to 12pm in the classroom building. Students must be picked up on time, promptly at the end of their assigned session. If a student is picked up late more than once, the principal will be contacting the parents for further discussion.

We appreciate your efforts and help in supporting Champion Schools student’s academic success.

## **Flexible Instruction Time Model**

Champion Schools flexible Instructional Time Model is designed to maximize learning opportunities that include the following programs:

- 200 Day Academic Calendar (iDays)
- Distance/Remote Learning
- Online Attendance Recovery

This model allows students to engage in instruction beyond the traditional classroom setting through asynchronous and synchronous learning platforms, enabling them to access rigorous, standards-aligned curriculum from home or alternative locations. The extended calendar supports continuous learning and minimizes instructional gaps, while offering structured instructional opportunities through online modules, virtual teacher support, and project-based assignments that

are equivalent to in-seat time. This approach ensures equitable access to education, accommodates diverse learning needs, and promotes academic continuity for all students.

### **200 Day Academic Calendar**

Champion Schools District has adopted a flexible Instructional Time Model (ITM) to meet instructional hour requirements through project-based learning and mastery-based learning such as independent reading and independent math practice. The flexible ITM enables students to participate in flexible instructional hours called iDays over FALL, WINTER and SPRING BREAK in order to receive credit for attendance and document hours of completion. These methods will allow Champion students to further develop their critical thinking skills, gain a deeper understanding of core concepts, strengthen foundational skills and ultimately advance their academic performance.

### **Distance/Remote Learning**

#### **Purpose**

Distance learning provides flexible, accessible educational options for students unable to attend in-person classes due to illness, travel, emergencies, or other approved circumstances. It ensures continuity of instruction and supports diverse learning needs.

#### **Eligibility**

Students may participate in distance learning if they:

- Have an approved medical, personal, or family circumstance.
- Are placed on home instruction.
- Are participating in independent study or alternative education programs.
- Have administrative and parent/guardian approval for remote coursework.

#### **Expectations for Distance Learners:**

- Follow the curriculum provided by the teacher and administration.
- Log in to virtual sessions on time and actively participate.
- Submit assignments by posted deadlines.
- Maintain communication with teachers, administration and support staff.
- Complete school assessments and state testing in person. (NWEA, DIBLES, AASA,AZELLA)

#### **Technology & Access**

- Devices and internet access may be provided to qualifying students.
- Technical support is available through the school’s IT department.

#### **Grading & Attendance**

- Distance learning work will be graded and recorded similarly to in-person assignments.

- Attendance is based on daily log-ins, participation, minutes logged and/or completion of assigned work.

## **Remote Attendance Recovery**

### **Purpose:**

This attendance recovery model provides students with the opportunity to make up missed instructional time through approved remote learning assignments and flexible instructional formats, helping them stay on track academically and maintain promotion eligibility.

### **Overview:**

Students with excessive absences or unexcused missed instructional time can recover attendance through structured remote learning activities completed outside the regular school day. This model supports students with scheduling conflicts, transportation challenges, or other barriers to attending in-person recovery sessions.

### **Eligibility:**

Students may participate if they meet the following criteria:

- Have one or more unexcused absences that exceed district thresholds.
- Are in danger of being retained because of chronic absenteeism/tardiness.
- Have been approved by an administrator for a remote learning attendance recovery plan.

### **Approved Remote Learning Activities:**

- Asynchronous online lessons or modules (Google Classroom, Beanstack, MobyMax, Super Teacher, FlexPoint Virtual School etc.).
- Completing classroom and homework assignments.
- Project-based learning assignments aligned to missed class content.

### **Flexible Instruction Time Model Guidelines:**

- Remote instructional hours recovered must be equivalent to missed seat time.
- Learning must be documented through time logs, assignment submissions, or platform usage reports.
- Assignments must be completed with fidelity and meet grading standards to count toward attendance recovery.

### **Student Responsibilities:**

- Complete all assigned recovery tasks by the established deadline.
- Log sufficient time as outlined in the attendance recovery plan.
- Maintain academic integrity and original work.

- Communicate regularly with designated staff (e.g., teacher, attendance officer, administrator).

### **Verification & Credit Recovery:**

- Completion will be verified by a teacher or attendance administrator.
- Documented recovery will be applied toward improving attendance records and/or reinstating lost credit.

### **Support:**

- Technology assistance and accommodations are available as needed.
- Students may schedule check-ins with teachers for help on recovery assignments.

### **State Testing**

The new Arizona state test is a state administered assessment of the Arizona Academic Standards in the areas of math, reading, writing, and science. All Arizona public schools, including district schools and charter schools, are required by law to administer the state mandated assessment. The test is administered in the spring (April) and the results are reported to the school in late summer.

- All students in grades 3<sup>rd</sup> through 8<sup>th</sup> are tested on reading, mathematics and writing.
- All students in grades 5<sup>th</sup> and 8<sup>th</sup> are also tested on science.

Meeting the requirements of the Department of Education essential skills is very important in demonstrating that your child has learned and retained the academic content taught throughout the academic school year. Failure to do so may result in retention.

### **Move on When Reading (MOWR)**

Move On When Reading is based on a student’s reading proficiency on the statewide assessment. In 2014, the MOWR law was amended to specify that a student may be promoted from 3rd grade if data on the statewide reading assessment is not available by the beginning of the school year. Students promoted due to delayed assessment data which subsequently shows the student should have been retained must be provided intervention strategies and support under the law.

A.R.S §15-701 Promotion/Retention/Parent Notification

A. (2a-b) requires that an Arizona student not be promoted from the third grade if the student does not demonstrate sufficient reading skills on the reading portion of the statewide assessment.

A third-grader who does not demonstrate sufficient reading skills may be promoted to fourth grade if the student:

- (i) Is an English learner or a limited English proficient student as defined in section [15-751](#) and has had fewer than THREE (amended by [HB2026](#)) years of English language instruction.

(ii) Is in the (1) process of a special education referral or evaluation for placement in special education, or (2) has been diagnosed with a significant reading impairment, including dyslexia, or (3) is a child with a disability as defined in section [15-761](#) and the IEP team agrees promotion is appropriate.

(iii) Demonstrates sufficient reading skills or adequate progress toward sufficient reading skills of the 3rd grade reading standards through a [collection of reading assessments](#).

(iv) Receives intervention and remedial services during the summer or subsequent year and demonstrates sufficient reading progress.

<https://readonarizona.org>

### **Contacting Teachers**

If parents would like to talk with their child’s teacher, they should call either before classes begin or after the students are dismissed. Parents may call during class hours and leave a message with the school receptionist. Parents may also contact teachers through DOJO or Synergy Email. The teacher will return your call/message within 24 hours. Every teacher will issue out their school email address as well. To meet with a teacher in person, you must set up an appointment.

## **Academic Integrity**

### **Cheating**

Any form of deception, including but not limited to, the use of notes, cheat sheets, obtaining answers ahead of time, or sharing information with other students is not tolerated and will result in disciplinary action.

### **Plagiarism**

All student work presented for credit shall be the original work of that student. Any material that is quoted or summarized from other sources shall be credited to the original source. Shared projects should represent the work of the entire group.

**Any student involved in academic cheating/plagiarism shall be subject to disciplinary action.**

### **Acceptable Use of School Computers & Personal Computers:**

The student must:

- Use the electronic information system for educational purposes only.
- Agree not to submit, publish, display, or retrieve/download any inappropriate material, including material that is defamatory, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal, or deliberately inaccurate material; nor shall students provide direct links to such materials or encourage the use of controlled substances.

- Agree not to download, archive, distribute, or share any software or digital files (such as movies, music, or text) that would constitute a violation of copyright laws, including any trademark and or license restrictions.
- Agree not to plagiarize any material found using technological resources.
- Agree not to attempt to harm, modify system files or data belonging to other users.

Student use of information systems is acknowledged to be a privilege, not a right. Students must adhere to strict guidelines. Administrators will deem what is appropriate and inappropriate use of information systems. Any action by a student determined to constitute an inappropriate use subjects the student to disciplinary action. Depending on the seriousness of the user’s offense, consequences will be administered as stipulated in the Student Handbook. Students will also be subject to all applicable state and federal laws.

Students and parents/guardians must understand that their student may have access to the Internet. Through the use of filtering software and supervision, Champion Schools limits access to inappropriate materials on the Internet.

Student cell phones must be turned into the homeroom teacher at the beginning of the school day. The teacher will secure the cell phone in the school provided lockbox. Failure to turn in the cell phone will result in disciplinary action as specified by the cell phone policy.

### **ZERO TOLERANCE CELL PHONE POLICY**

All Electronic devices to include Cell Phones, Air Pods, and Smart Watches are to remain in the off position in the teacher designated area during the **entire school day**. Additionally, cell phones may not be used while on campus. Students are allowed to use the school telephone **only in case of an emergency**. Students are not permitted to make calls from the classroom. Student cell phones must be put away in a teacher designated area with power off, until the end of the school day.

Further, Cell Phones are to remain in the off position in the teacher designated lock box during the school day. Additionally, cell phones may not be used while on campus. We have school phones available in the event that a student needs to contact a parent/guardian.

**1st Offense:** Cell Phone confiscated and parent must pick it up in the office. Student will be assigned 30 minutes of Campus Community Service.

**2nd offense:** Cell Phone will be turned in to administration at the beginning of each school day and returned to the student at dismissal for the remainder of the school year.

**3rd offense:** Parent and Student will meet with administration to discuss further action.

**Students understand that the cell phone is to remain in the "OFF" position and in the teacher approved designated area for the duration of the school day. Parents - understand that if the student uses their cell phone in an inappropriate manner to include recording disruptive behavior, social media, and disturbing photos, he or she may face disciplinary actions and the cell phone will be confiscated.**

*We encourage parents to support our efforts in promoting responsible and respectful technology use among students. Together, we can create a safe and positive learning environment for all members of our school community."*

### **Violations of Device Policy and Discipline**

Teachers, staff members and administration retain the discretion to provide verbal warnings when they witness improper or prohibited use by students, but warnings are not required. Teachers, staff members and administration may revoke access to the network or confiscate the wireless communication device immediately after the first improper use, no matter how minor. In addition, students who violate any portion of this policy may be subject to additional discipline, including a temporary or permanent ban on bringing wireless communication devices to school or any other disciplinary action up to and including expulsion.

Confiscated wireless communication devices will be stored for the remainder of the school day and must be collected by a parent/guardian at the end of the school day. The School is not liable for confiscated wireless communication devices that are lost, stolen, or damaged.

### **SOCIAL MEDIA/CYBER BULLYING ZERO TOLERANCE**

Champion Schools is committed to providing a safe and respectful environment for all students. Cyberbullying, which includes the use of technology to harass, intimidate, or harm others, is strictly prohibited.

This includes but is not limited to:

- Sending hurtful or threatening messages through electronic devices.
- Sharing or posting inappropriate or offensive content online.
- Impersonating others to deceive or cause harm.
- Engaging in any form of online behavior that is intended to harm or harass another person.

Champion Schools reserves to itself the right to investigate allegations of bullying, harassment, intimidation, and threats that occur in social media venues and which disrupt the learning environment of the school. Not everything said or done by students online is the school's business, but actions and words directed against fellow students, parents, or school staff will be

considered as such. The school will also notify law enforcement when credible threats of violence are detected.

### **Artificial Intelligence (AI) Policy and Plagiarism Detection**

At Champion Schools we are committed to fostering a safe and ethical learning environment that values academic integrity and responsible use of technology. Our AI policy encompasses guidelines for the use of Artificial Intelligence tools and technologies, as well as the detection of plagiarism using AI-powered tools.

#### **Artificial Intelligence (AI) Policy:**

**Educational Use:** AI technologies will be integrated into learning experiences to enhance student engagement, support academic growth, and promote digital literacy skills in alignment with curriculum objectives.

**Privacy and Data Security:** AI applications utilized within the school will adhere to strict privacy standards to safeguard student data and comply with relevant laws and regulations, such as the Family Educational Rights and Privacy Act (FERPA).

**Equity and Inclusion:** AI tools will be selected and implemented to ensure equitable access to learning resources and opportunities for all students, regardless of background or ability.

**Transparency and Accountability:** The use of AI technologies will be transparent, and stakeholders (students, parents, staff) will be informed about their purpose and function. Decision-making processes involving AI will be accountable and subject to review.

#### **Plagiarism Detection Using AI:**

**Definition:** Plagiarism is the act of using someone else's work, ideas, or words without proper attribution. To enhance academic integrity, [School Name] utilizes AI-powered plagiarism detection tools to identify instances of plagiarism in student work.

**Consequences:** Students found guilty of plagiarism through AI detection may face consequences such as academic penalties, reevaluation of assignments, and parental notification. These measures are in place to uphold academic standards and promote ethical behavior.

Prevention and Education: Students are encouraged to develop strong research and citation skills to avoid unintentional plagiarism. Teachers will provide guidance on proper citation practices and the importance of academic honesty.

Reporting Concerns: Students and staff members are encouraged to report any suspected cases of plagiarism to a teacher or school administrator. All reports will be promptly and thoroughly investigated using AI tools for plagiarism detection.

By integrating AI technologies responsibly and leveraging AI tools for plagiarism detection, we aim to instill a culture of academic integrity and ethical conduct at Champion Schools. Together, we can create a community that values honesty, respect, and intellectual creativity in all academic endeavors.

## Welcome Parents and Student Athletes!

We're glad you and your child have decided to be a part of Champion Schools - Athletics. We have a lot of great things planned for this year. It's going to take a lot of hard work and discipline from myself, the coaches, players, and parents, to accomplish our goals and dreams for the season. Being a member of a team is a special honor, and along with that honor comes great responsibilities.

As a Student Athlete of Champion Schools, your child will be held to a higher standard. We expect him/her to always be on their best behavior. We will not tolerate them getting in any type of trouble, especially at school. We reserve the right to dismiss any child from the program if we believe they aren't holding up to the standards we have set forth.

Parents, we hold you to a high standard as well. Therefore, we need your full support in implementing our rules and regulations while your child is away from school.

As Athletic Director, I will hold anyone who is a part of any of our teams to this standard. This includes coaches, staff, parents, and players. Following this code of conduct doesn't guarantee your child's success, but it will give them a better opportunity to have success as a Student-Athlete.

Parents and Student- Athletes, we are very strict, but fair. Players must earn and show that they deserve to be a member of the Champion Schools- Athletics programs.

Please read the additional sports pages for all rules and regulations expected for your son/daughter.

Thank you,

Earron West  
Champion San Tan  
Athletic Director

Josh Baker  
Champion Chandler  
Athletic Director

Jordan Ramirez  
Champion South Mountain  
Athletic Director

## **Athletics**

### **Champion Schools Athletics**

#### **Sports Requirement**

**IT IS MANDATORY AT CHAMPION SCHOOLS THAT EVERY STUDENT MUST PARTICIPATE IN A SPORT DURING THE SCHOOL YEAR.**

Students in Kindergarten - 3<sup>rd</sup> grade are required to participate in ONE sport during the First or Second term. (Fall or Winter).

Students in 4<sup>th</sup> - 8<sup>th</sup> Grade are required to participate in TWO sports during the three terms. (Fall, Winter, Spring).

#### **The Difference between Varsity & Junior Varsity:**

Only 5<sup>th</sup> -8<sup>th</sup> grade students can try out for our Varsity Teams. Varsity is a much more rigorous schedule and the program is designed for the more advanced athletes. Varsity teams will play in the Canyon Athletic Association (CAA).

Junior Varsity is broken up into two grade groups. K-3<sup>rd</sup> division and 4<sup>th</sup> -8<sup>th</sup> division. JV is used to improve student skills and knowledge of sports, preparing them for the varsity team in the future.

**SIBLINGS ARE NOT PERMITTED TO STAY ON CAMPUS TO WATCH PRACTICES OR GAMES WITHOUT A PARENT PRESENT.**

#### **Varsity Level Teams:**

All Varsity teams will practice or play games every day during the season (Monday -Thursday). Friday Practices/Games will vary each week after school. Check with the coach.

Due to the heavy practice and game schedule, parents of Varsity Level Student-Athletes will be required to pick their son/daughter up after practice or games at the campus.

There will not be a Late Bus after practice or games for varsity teams.

All Varsity teams will practice or play games every day during the season. Some games such as tournaments, invitationals, and playoffs will be on Saturdays.

## **District Elite Varsity Club Travel Team**

Champion Schools is proud to offer exemplary student-athletes the opportunity to be invited to join our **District Elite Varsity Club/Travel Team**. These elite teams represent the top talent from across all Champion Schools campuses and will compete at a highly competitive level.

### **Team Composition**

- Teams will consist of **top-performing student-athletes** selected from across the district.
- **Varsity coaches** will nominate and invite athletes based on performance, character, and leadership.
- Participation is by **invitation only**.

### **Club Circuit Competition**

- The club circuit is **highly competitive**, with teams competing against the **top players and programs in the state**.
- Teams may also have the opportunity to compete in **regional and national tournaments**, providing additional exposure and high-level experience.

### **Eligibility Criteria**

To be eligible for the District Elite Varsity Club/Travel Team, student-athletes must meet **all** of the following expectations:

- Maintain a **GPA of 3.0 or higher**
- Demonstrate **leadership in the classroom and on the court/field**
- Have **no disciplinary referrals**

Athletes selected for this team are expected to uphold the highest standards of academic achievement, sportsmanship, and character, representing Champion Schools with pride at every level of competition.

## **Junior Varsity Level Teams**

All Junior Varsity Student-Athletes Practices are between 3:15 pm – 4:45 pm.

Practice Days vary per season per Champion Campus. Contact your desired Campus Athletic Director for details.

Game Days vary per season per Champion Campus. Contact your desired Campus Athletic Director for details.

There will be a late bus for any JV athletes who are currently enrolled bus students at the end of practice. Students who get picked up by parents must be picked up promptly at the time when practice ends..

### STUDENT ATHLETE EXPECTATIONS

- Must maintain a “C”/ 2.0 GPA, at the minimum, to participate on a team.
- Must have all homework done and turned in on time.
- Must display good citizenship and behavior at school.
- Must be able to give 100% commitment to the team and school.
- Must be able to attend scheduled practices and games.
- Must bring all required equipment daily.
- Must have a positive attitude.
- Must have a willingness to learn.
- Must be a team player.
- Must be a competitor.
- Must love to have FUN!!!

### PARENTS

- Must attend mandatory meetings.
- Must inform coaches about attendance issues ahead of time. (Absences, etc.)
- Please support the coaching staff’s decisions.
- Must be able to give 100% commitment to the team & school.
- Must be willing to uphold all team and school rules.

### COACHES

- Coaches must conduct themselves in a professional manner at all times.
- Must be a leader on and off the playing field.
- Must make sure your team is prepared for practices/games.
- Must inform your players and parents about changes to schedules.
- Must be able to give 100% commitment to the team & school.

### Varsity/Junior Varsity Uniform Rules:

1. Champion Schools will provide the team uniforms for games, which may include jerseys, shorts, T –shirts, socks, etc depending on the sports season. **Players must have their whole uniform set to play in the game. If any player does not have their whole uniform set, they will not play or travel. The uniform is only to be worn on game days.**

Parents, you are responsible for washing the uniforms. Please be careful, and remember Varsity teams have multiple games a week.

2. We will provide certain additional equipment for the varsity team, such as mouth pieces, knee pads, etc. We will only provide them once. If an athlete loses them it will come with additional

fees. If a varsity athlete loses any part of their uniform they won't play and can be dismissed from the team.

3. At the end of the sport season, the Varsity players must return their uniform set. Coaches will let players know what items they can keep. Junior Varsity players may keep their uniform at the end of the season.

### **Fundraising:**

The Athletic Department has planned some amazing activities for the Student-Athlete's. However, it's going to take a team effort to help us raise the money for these events. We plan to have school wide fundraisers, car washes, bake sales, concession stands, etc. throughout the year. Any other suggestions are more than welcome. The money raised will take care of the team expenses like field trips, parties, uniforms, etc. **Attendance and participation at these events will be mandatory for all athletes and teams. Varsity players are required to fundraise a minimum amount of \$150.00.**

### **Student-Athlete Attendance**

School attendance is expected of all student-athletes on the day of the game. Parents should communicate in advance with the Coach and Administration on special circumstance absences. Absences on the day of the game may result in students being ineligible for the day's athletic event.

### **Champion Athletics Code of Conduct, Discipline, & Rules**

This is the Code of Conduct that governs participation in CHAMPION sponsored activities. This Code of Conduct is intended to be an outline of the principles and rules that govern the conduct of all coaches, players, parents and guardians, spectators, and officials during CHAMPION sponsored activities. CHAMPION programs are designed to teach sportsmanship, improve athletic skills, and provide wholesome and enjoyable entertainment for the children involved.

To achieve these goals requires that everyone adhere to certain rules of conduct. Coaches, officials, parents and guardians, and spectators should remember the following principles:

1. Children need positive examples. Negative criticism can damage young egos and discourage athletes. Make athletic participation for the athletes a positive experience.
2. Attempt to relieve the pressure of competition, rather than increase it.
3. Always show respect to opposing coaches and officials.
4. All coaches are volunteers giving personal time and, in many cases, money, to provide a recreational activity for the athletes. Coaching is a valuable community service and should be encouraged and rewarded, not criticized.
5. Applaud good plays made by your team and by members of the opposing team. Do not criticize bad plays by either team or any player.

6. The officials try to officiate to the best of their ability. They will make mistakes. Do not question the official's judgment, and never question the official's honesty. The official is a symbol of fair play, integrity, and sportsmanship for athletes.
7. Accept the results of each game. Encourage athletes to be gracious in victory and proud of their conduct and effort in defeat.
8. Parental behavior greatly influences children. The attitude shown by parents at games towards their child, other children, opposing team members, officials, and the coach, influences the child's values and behavior in sports and in life.

Criticism and disrespect for officials and opponents undermines the purpose of sport and brings into the game stressors beyond those of competition. Coaches, parents and guardians, and spectators should be positive and constructive at all times.

#### SPECIFIC CONDUCT FOR COACHES:

By accepting a coaching position on a CHAMPION team, a coach agrees to follow CHAMPION rules and disciplinary procedures.

1. Coaches must have their teams at the field a minimum of 20 minutes before game time.
2. Coaches are responsible for informing officials of all local ground rules before game time. Coaches must be aware of all local rules of the game or field of play.
3. Coaches must have a copy of the rules of the sport and must read the rules before the season begins. Each coach should have a copy of the rules handy at each game. Knowledge of, and playing within, the rules is an integral part of coaching in any sports program. Coaches must be aware of the difference between judgment calls and rule interpretations. An official's judgment call is just that and should not be disputed by a coach or any fan. An official should never change a judgment call, and prolonged questioning or arguing by a coach only sets an inappropriate tone that affects players, fans, and all concerned with the game.
4. Coaches must discuss questions of rule interpretations in a mature, calm, and reasonable manner at all times. Coaches shall not use loud or abusive language in front of coaches, officials, parents and guardians, or spectators.
5. Coaches shall not use profanity at any time.
6. Coaches shall not criticize their players or opposing players in a manner that embarrasses or discredits the athlete.
7. Coaches shall not have alcohol at any time on the field of play or during the game.
8. Coaches shall exercise discipline over, and be responsible for, the conduct of the players on their team. A coach may suspend a player for one game if necessary. However,

suspension beyond one game for misconduct must be approved by CHAMPION SCHOOLS ADMINISTRATION.

9. Coaches are responsible for the conduct of parents and fans of team members and shall cooperate with the official in dealing with any loud, abusive, or otherwise disruptive parent or spectator.
10. If a player fails to attend practice the week of a game, the coach may decide how much time to allow that athlete to participate in the game.
11. JV Coaches hold practice at least twice per week.

**PLAYERS:**

1. No player may play in any CHAMPION sponsored regular season game, playoff game, or championship game unless the player has registered for the sport and paid all applicable fees or the fees have been waived.
2. Players shall follow the direction of their coaches and all officials during the game.
3. Players shall not use loud, abusive or profane language.
4. Players shall not criticize their team members, opposing team members, coaches or officials.
5. Players shall be responsible for their uniforms and any equipment provided by CHAMPION.  
Players shall return the equipment and uniforms at the end of the season, if required, in clean condition and good state of repair.
6. Players shall wear their uniforms in the appropriate manner at all games.
7. Players shall not argue with an official's call.
8. Players shall show good sportsmanship during the game.
9. Players shall be gracious in victory and in defeat.

**PARENTS AND GUARDIANS:**

By enrolling a child to participate in a CHAMPION sponsored program, parents and guardians agree to be subject to the rules and disciplinary procedures of CHAMPION with regard to the conduct of the parent and child during CHAMPION activities.

1. Parents/guardians shall remain in the designated spectator areas at all times during games.
2. Parents/guardians may come onto the field of play or into the players' area only when invited by a coach to help conduct the game. Once a parent/guardian has agreed to help a coach, the parent/guardian is subject to all rules governing CHAMPION coaches.

3. A parent/guardian shall never use loud, abusive, or profane language while attending a CHAMPION event.
4. A parent/guardian shall not question the call of an official or the actions of a coach during the game and may be asked to leave the premises if such action occurs.
5. Parents/guardians shall not have alcohol at any time on the field of play or during the game.

**EXAMPLES OF MISCONDUCT:**

1. Violence directed towards a coach, player, official, parent or guardian, or spectator (to include striking or attempting to strike).
2. Premeditated rough play towards a player by another player.
3. Non-premeditated rough play towards a player by another player.
4. Abusive behavior directed at an official.
5. Use of foul or abusive language, disruptive conduct, or unsportsman-like behavior.

**PENALTY:**

CHAMPION OFFICIALS, COACHING STAFF AND ADMINISTRATION have the authority to impose sanctions ranging from a verbal warning to a permanent ban from CHAMPION athletics.

## **School Attendance**

### **Enrollment/ Re-enrollment**

Champion Schools is an open enrollment school. All students must have their applications completely filled out in order to be eligible for enrollment. *Arizona law requires that students can apply for enrollment based on available classroom space (A.R.S. 15-816.01).*

**Champion Schools does not accept students who have been expelled from other schools.**

**Notice of Non-Discrimination:** *Champion Schools do not discriminate on the basis of race, color, national or ethnic origin, religion, gender, disability or age in its hiring and enrollment practices, nor in the administration of any of its programs or activities.*

### **Student Attendance**

Champion Schools believes that academic excellence is achieved first and foremost by students being regular in attendance and on time. These are two important factors that foster a positive attitude toward school. Students who uphold perfect attendance during each term will receive a \$5 cash reward. Students able to maintain perfect attendance all school year will receive a \$20 cash reward.

### **Legal Requirements**

*Arizona law requires that students between the ages of six and sixteen years of age must attend school every day. (A.R.S. 15802A).*

### **Student Absences**

Students are expected to be at school every day. It is very important that the school is notified as soon as possible if a student will be absent or tardy. We do understand that not every absence requires a doctor's visit. However, should your child go to the doctor, please provide the appropriate documentation for their absence. This can be accomplished by placing a telephone call to the school office and notifying them your child will be absent. Once a student is absent 10 % of the school year or 18 days, the student will be recommended for retention and will only be promoted at the teacher's discretion.

Retention can be required if a student is absent 10 percent of the school year. After 10 consecutive unexcused absences, students will be automatically withdrawn from Champion Schools.

### **Student Tardiness**

All students who arrive at school after 8:15 am will be marked tardy. They will need a tardy slip in order to enter their classroom. The following consequences will result in the specified amount of tardies per term. **STUDENTS MUST BE ACCOMPANIED BY AN ADULT AND SIGNED IN. NO STUDENT WILL BE PERMITTED TO CLASS WITH AN ADULT SIGNING THEM IN.**

Disciplinary actions can follow excessive unexcused absences. The following disciplinary actions can be enforced at the discretion of the administration:

3 Tardies- School community service during recess time for a total of 30 minutes.

6 Tardies- Students will be assigned a designated time to make up any combined missed instruction or assignments.

9 Tardies- Meeting with administration.

### **Make-Up Work**

It is the student's responsibility to ensure that all work is requested and made up when he or she returns to school from any absence. Students will have the amount of time equivalent to the number of days absent to complete and turn in his or her assignments.

### **Withdrawal of Students**

If you are withdrawing your student from Champion Schools, you must come in person to complete the official withdrawal documentation. The office staff will need a minimum of three working days in order to prepare student information. Your cooperation is greatly appreciated.

## **Champion Schools Disciplinary Code**

### **Student/Parent Behavior Expectations**

It is the right of every student to learn and educators to teach in an educational environment free from classroom or campus disruption and conducive to teaching and learning.

ARS 13-2911. Interference with or disruption of an educational institution; violation; classification; definitions

A. A person commits interference with or disruption of an educational institution by doing any of the following:

1. Intentionally, knowingly or recklessly interfering with or disrupting the normal operations of an educational institution by either:

(a) Threatening to cause physical injury to any employee or student of an educational institution or any person on the property of an educational institution.

(b) Threatening to cause damage to any educational institution, the property of any educational institution or the property of any employee or student of an educational institution.

2. Intentionally or knowingly entering or remaining on the property of any educational institution for the purpose of interfering with the lawful use of the property or in any manner as to deny or interfere with the lawful use of the property by others will result in revocation of campus privileges.

### **School Safety**

Any persons engaging in behavior or actions that threaten the safety or security of the campus will be disciplined according to the Champion Schools Disciplinary Code, or the Chandler Police Department. This includes any physical/verbal/written statements or gestures that may be construed as threatening to the safety of the school.

## **Definition of Terms**

**ARSON** (Structure/Property) Intentional burning of property belonging to the school, school personnel or another person on campus.

**ASSAULT/FIGHTING** Intentionally, knowingly or recklessly causing any physical injury to another person; placing another person in reasonable apprehension of imminent physical injury; or touching another person with the intent to injure, insult or provoke such person. This includes tussles, minor confrontations, pushing, shoving or other physical provocation.

**BOMB THREAT** Threatening to cause harm using a bomb, dynamite, explosive or arson-causing device.

**BULLYING** Repeated acts, over time, that involves a real or perceived imbalance of power. Bullying can be physical in form (e.g., pushing, hitting, kicking, spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships).

**CYBERBULLYING** Repeated acts, over time, that involves a real or perceived imbalance of power through the use of electronic devices on or off campus.

**BUS MISCONDUCT** Not following district bus rules and regulations.

**CHEATING OR PLAGIARISM** Taking someone else’s work for one’s own, practicing fraud or deception with relation to school work or responsibilities or using electronic devices to inappropriately retrieve or disseminate classroom information.

**COMPUTER, TELECOMMUNICATION or NETWORK INFRACTION** Inappropriate use of computers, telecommunications and network resources.

**COMBUSTIBLES** Possessing a substance or object that is readily capable of causing bodily harm or property damage (e.g., matches, lighters, firecrackers, snap caps, poppers, stink/smoke bombs, and lighter fluid).

**CRIMES AGAINST CHILDREN** Intentionally or knowingly having physical sexual contact with a minor.

**DANGEROUS ITEM** (e.g., airsoft/bb gun, knife with blade less than 2.5 inches, laser pointer, razor blade/box cutter, etc.) Bringing/possessing on school campus any dangerous item including on the person or in a backpack. Using or threatening to use any dangerous item to inflict harm on another person.

**DEFIANCE OF AUTHORITY** Refusing to comply with a reasonable request of school officials, including refusal to follow directions, talking back or showing disrespect.

**DISCIPLINARY REFERRAL** The process or steps taken by a teacher in order to get assistance from the school administration for a student with disciplinary issues.

**DISORDERLY CONDUCT** Use of profanity, obscene behavior, unsafe behavior or any conduct, which is in any way disruptive to the educational process of the school.

**DRESS CODE VIOLATION** Wearing clothing/apparel that does not fit within the dress code guidelines stated by school or district policy.

**DRUG POSSESSION** The unlawful use, possession or intent to possess, any controlled drug or narcotic substance, or substances represented as such, or equipment used for preparing or taking drugs or narcotics. Includes being under the influence of drugs or a substance that causes impairment. Includes the inappropriate possession/use of over-the-counter medications and any substance that causes impairment. Giving, selling, offering, providing, or intent to provide any controlled drug or narcotic substance, or substances represented as such, or equipment used for preparing or taking drugs or narcotics. Includes providing/selling of over-the-counter medications and substances that cause impairment. This category does not include tobacco or alcohol.

**ENDANGERMENT** Recklessly endangering another person with a substantial risk of physical injury or imminent death.

**EXTORTION** Knowingly obtaining or seeking to obtain property or services by means of a threat to inflict harm in return for protection.

**FIREARM** The possession, use, or threat to use, any loaded or unloaded handgun, pistol, revolver, rifle, shotgun or other weapon that will expel, is designed to expel or may readily be converted to expel a projectile by the action of an explosive.

**FIRE ALARM MISUSE** Intentionally ringing fire alarm when there is no fire.

**FORGERY** Writing and/or using the signature or initials of another person, to include electronic transmittal. Impersonating another person on the telephone or electronically with regard to attendance or other school related matters also falls within this category.

**GAMBLING** Participating in games of chance for the purpose of exchanging money or something of value.

**GANG CLOTHING, SYMBOLS, PARAPHERNALIA** The wearing of hats, bandanas, tattoos and/or other clothing or symbols or possession of paraphernalia that is associated with gangs or gang-like activity.

**HARASSMENT/INTENDED HARASSMENT (Non-Sexual)** Anonymously or knowingly communicating or causing communication with another person by verbal, electronic, mechanical, telegraphic, telephonic or written means in a manner that harasses. This includes, but is not limited to, physical appearance, racial, religion, ethnicity, or handicapping conditions. Continues to follow/stalk another person in or about school for no legitimate purpose after being asked to desist.

**HARASSMENT (Sexual)** Sexual harassment is unwelcome conduct of a sexual nature that can include unwelcome sexual advances, remarks and statements regarding sexual orientation, requests for sexual favors, and other verbal or nonverbal.

**HARMFUL SUBSTANCE** Knowingly adding a harmful or foreign substance to food, drink or medicine.

**HAZING** Any intentional, knowing or reckless act committed by a student(s), against another student(s), which contributes to or causes a substantial risk of potential physical injury, mental harm or degradation in connection with an initiation, affiliation or maintenance of membership in any organization.

**HORSEPLAY/ROUGHHOUSING** Non-serious but inappropriate physical contact (e.g., hitting, poking, pulling, pushing) including boisterous play or behavior.

**INCITING** Use of language or gestures that may incite another person or other people to fight or engage in other acts of inappropriate behavior.

**LEAVING SCHOOL GROUNDS WITHOUT PERMISSION** Leaving school grounds or being in an “out-of-bounds” area during regular school hours without permission of school officials.

**PORNOGRAPHY** Access to visual depictions of people in a state of nudity or sexual act.

**PUBLIC DISPLAY OF AFFECTION** Holding hands, kissing, sexual touching, or other displays of affection in violation of school policy.

**SCHOOL SUSPENSION** A student is temporarily prohibited from going to regular classes, school sponsored events, and school grounds.

**THEFT** Taking or attempting to take money or property belonging to another person or the school.

**THREATS OR INTIMIDATION** Indicating, by word or conduct, the intent to cause physical injury or serious damage to a person or their property. Using or threatening to use any weapon to inflict harm on another person.

**TOBACCO/NICOTINE DELIVERY DEVICES** A tobacco product, a vapor product or any instrument or paraphernalia that is solely designed for the smoking or ingestion of tobacco or shisha, including a hookah or waterpipe. This includes electronic cigarettes and other similar devices.

**VANDALISM/CRIMINAL DAMAGE** Willful destruction or defacement of personal or school property.

**WEAPONS POSSESSION** (e.g. billy club, brass knuckles, knife w/blade length at least 2.5 inches) Possessing on school campus, any weapon, including on the person in a backpack, or anywhere else.

## Student Code of Conduct

Our goal is to establish a safe and respectful environment for all students and staff members. Therefore, while attending school during regular hours or during school-sponsored activities, students are expected to follow these basic rules, procedures, and expectations:

1. Your first priority at school is to learn. Avoid distractions that interfere with or are counter-intuitive to that mission.
2. Be in the assigned place with appropriate materials, dressed in proper school uniform, ready to work at the designated time that class begins.
3. Keep hands, feet, and objects to yourself and never intentionally harm another student.
4. Use school-appropriate language and behavior at all times while maintaining friendly and courteous behavior.
5. Be polite and respectful to everyone, including students, teachers, administrators, support staff, and visitors.
6. Follow individual teacher instructions, class rules, and expectations at all times.
7. Do not be a bully. If you see someone being bullied, intervene by telling them to stop or immediately report it to school personnel.
8. Do not become a distraction for others. Give every other student the opportunity to maximize their potential. Encourage your fellow students. Never tear them down.
9. School attendance and participation in class are an essential part of the educational process. Regular attendance at school is necessary for student success. Furthermore, it allows students to achieve the maximum possible benefits from their educational experience. All students are encouraged to be present and prompt. School attendance is the responsibility of both parents and students.
10. Represent yourself in a manner that you will be proud of in 10 years. You only get one opportunity to get life right. Take advantage of the opportunities you have at school. They will help you be successful throughout your life.

## Disciplinary Code

The student discipline code will be reviewed each year and modified as necessary to maintain a fair, effective, and consistent system of rules for student conduct throughout the district. At times, consequences not set forth in the code may be developed if the proposed alternatives are viewed by the school official and parent as useful and appropriate. Students referred for discipline are guaranteed the following due process rights:

- The right to be informed of accusations against them
- The opportunity to admit or deny accusations
- The right to hear evidence on which accusations are based
- An opportunity to present an alternative factual position
- The right to appeal a disciplinary decision

Champion Schools believes that all students can exhibit appropriate school behaviors. Our job is to not only inform them what those behaviors are, but to teach them what positive behavior looks like. Students will learn these expectations at different times based on their developmental level and their experiences outside of school. Students should expect consequences as part of learning what is right and wrong. We must work together with families to model and teach appropriate behavior. After a teacher observes problem behavior in a student, he/she will conference with the student. If the problem behavior persists, a series of classroom based interventions will be implemented.

### **Referrals**

If a student receives a referral, they will be notified and sent to the front office for a conference with the Principal or Academic Director. All referrals are kept on file and will accumulate to school suspension.

- If a student receives 3 referrals without being suspended, they will be issued a 1 day suspension.
- The 4th referral will result in a 1-2 day suspension.
- The 5th referral will result in a 1-5 day suspension.
- The 6th referral the student must appear in front of the discipline committee for an expulsion hearing.

### **Suspensions**

Students placed on suspension may not be at any school-sponsored event during the suspension. A suspension period would encompass the hours before, during, and after school. Students in violation of this policy will have additional days added to the suspension.

### **Classroom Disruption Disciplinary Steps**

Step 1: Verbal warning, (possibly 2 or 3) depending on the individual student needs and patterns of behavior. Parent contact via class dojo or email.

Step 2: Office referral written, student sent to the office.

Step 3: Parent conference scheduled within two days.

If the interventions are implemented and fail, the student will earn community service. Community service may vary from cleaning to doing extra workouts before school, lunch time, and after school. Community service is used to present an opportunity for children to reflect on their behavior, hold them accountable, and problem solve so that we can eliminate these behaviors from occurring in the future. If these strategies are ineffective and not changing behavior, alternative strategies such as suspension or expulsion will be used.

Students who have educational plans on file with the school will be assessed based on state and federal guidelines. Class partnerships will be utilized as a first attempt to refocus the student.

Students who consistently show an indifference to school policy, who are unable or unwilling to comply with school policies, or those who exhibit attendance violations or other behavior patterns that are disruptive to the educational process and/or adversely affect the welfare or rights of other students, will be considered in violation of the student code of conduct.

- The student’s total disciplinary and/or attendance record may be used when imposing disciplinary action.
- The Champion Schools Discipline Chart will be utilized to facilitate disciplinary action(s).

### **Teacher’s Authority to Remove a Student from Class**

(A.R.S. 15-841) Gives teachers the right to remove disruptive students from their classrooms. A teacher may remove a student from his/her class by documenting abusive, threatening, disruptive, or unruly behavior. The referring teacher must submit supporting documentation within 24 hours of removal. Upon receipt of the teacher’s recommendation to remove the student from class, the principal shall remove the student unless he/she can produce evidence that the basis for recommendation was arbitrary or discriminatory and/or procedurally incorrect. Upon removal, the following steps will be completed by the principal:

- Arrange for placement of the student in another class or an alternative setting.
- Contact the parents to inform them of their child’s removal from class and an explanation of procedures.
- Arrange for appropriate continuation of the student’s instructional program by securing individual lesson plans, learning objectives, and activities from the referring teacher.
- Arrange for a meeting of the school placement review committee to be conducted within three days of removal.

## **Drug Prevention Policy**

It shall be the responsibility of all school employees to report all reasonably suspected instances of the non-medical use of drugs to the principal or her designee.

Possession, Use or Sale of Drugs On or Near School Grounds (Drug-Free Zone): It is unlawful for a person to intentionally be present with one or more persons within 300 feet of a school or its accompanying grounds, or to be present on any public property within 1000 feet of a school or its accompanying grounds, or a school bus stop to possess, use, or sell marijuana, a dangerous drug, or a narcotic drug. It is unlawful for a person to intentionally be present on a school bus to possess, use or sell marijuana, a dangerous drug, or a narcotic drug. All property surrounding Champion Schools has been designated as drug, alcohol and tobacco free zones. We will seek strong penalties against anyone who possesses, uses or sells drugs or drug paraphernalia and alcohol on or near our campus.

If it has been determined that a student is involved in the distribution of alcohol or non-prescribed/prescribed drugs, he/she shall be disciplined as follows:

**1<sup>st</sup> Offense:** Suspension up to 9 school days. Conference with parents. Police will be notified. Possible long-term suspension/expulsion.

## **Drugs, Alcohol, and Inhalants**

**Regulation:** The possession, use, or being under the influence of non-prescribed/prescribed drugs or alcohol on or near school property or school sponsored events by students is prohibited.

**1<sup>st</sup> Offense:** Suspension up to 9 school days/expulsion. Police will be notified and charges may be pressed.

## **Forbidden Items at School**

The following items have no place at school:

**1<sup>st</sup> Offense:** Suspension up to 9 school days/expulsion. Police will be notified and charges may be pressed.

- Knives
- Weapons or replicas of weapons of any kind
- Lighters
- Matches
- Cigarettes
- Tobacco products of any kind
- Drugs
- Alcohol
- Pornography
- Vape devices

### **Harassment/Bullying/Cyberbullying/Racial-Ethnic Insults/Intimidation Policy**

The Champion Schools environment must be free from racial/ethnic verbal insults and/or intimidation. Harassment of any type, whether it is gender based, racial, sexual, or in the form of hazing will not be tolerated. Intimidating and/or bullying others on school grounds, school property, school sponsored events, or activities will never be tolerated.

A student being bullied is when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more students. It involves a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. Bullying can be physical in form (e.g. pushing, hitting, kicking, spitting, stealing); verbal (e.g. making threats, taunting, malicious teasing, name calling); or psychological (e.g. social exclusion, extortion, intimidation, spreading rumors, manipulating social relationships).

Students are encouraged to immediately report these types of incidents to a school official. It is required that the school official follow procedures to investigate a student bullying claim and resolve the incident with appropriate sanctions. Such behavior disrupts the education process and climate of the school and must be reported to the school administration immediately.

Any parent who suspects their child is a victim of bullying or harassment shall notify school officials and make a report. Forms to report these incidents are located in the school office.

### **School Bus Transportation Rules**

K-3rd grade students MUST be accompanied by a parent or adult during pick up and drop off at the Bus Stop. Students will be taken back to the school if there is no adult waiting for them at their stop.

#### **BUS RULES**

- All school rules apply on the bus.
- All rules apply for students riding to field trips as well.
- No standing on the bus until the driver gives ok.
- No switching seats.
- Assigned seats only as needed.
- No loud talking – this includes yelling.
- No eating – this includes gum chewing.
- No drinks with the exception of water.
- No horse playing.
- No fighting.
- Proper sitting position only (example: bottoms on seat, knees forward, and feet flat on floor).
- No pushing or shoving while entering or exiting the bus.
- Person in front exits the bus first.
- No throwing of objects.
- Do not distract the driver, unless there is an emergency.
- No littering.
- No loitering - students must not be around the bus unattended or without supervision.

- Stand in designated areas until released to enter the bus.
- No writing on the seats/ poking of the seats with sharp objects like pencils etc...
- The use of profane language, gestures, remarks or signs is prohibited this includes the broadcasting of such with personal devices.

**4 STEPS OF DISCIPLINARY ACTION BUS**

- First offense- Parent/Guardian will be notified of student behavior and will receive a consequence.
- Second offense- One day suspension from the bus.
- Third offense - Five day suspension.
- Fourth offense - Suspension for the remainder of the school year off the bus.

**Champion Schools Discipline Chart**

Our goal is to establish a safe and respectful environment for all students and staff members. The administration has the right to evaluate extraordinary circumstances to determine appropriate consequences. In addition, staff will attempt to resolve issues at the lowest level possible with fair treatment towards all students, and involve parents/family. Consequences will be addressed according to the severity of the offense, and the administrator may involve law enforcement along with parent notification. SEE DEFINITION OF TERMS ON PAGE. 23

<b>VIOLATION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
<b>Alcohol Violation</b> ARS 4-244(9)	1-9 Day Suspension; Loss of Extracurricular Activities; <b>Possible Arrest</b> ; Office Referral; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>			
<b>Arson</b> ARS 13-1703A	<b>Office Referral; Arrest; Expulsion; Parent Notification</b>				
<b>Assault - School Personnel</b> ARS 13-1204A8(d)	<b>EXPULSION HEARING</b>				
<b>Assault - Student (minor or no injury)</b> ARS 13-1203A1	1-2 Day Suspension; Loss of Extracurricular Activities; Office Referral; Possible <b>Arrest</b> ; Parent Notification	3-5 Day Suspension; Loss of Extracurricular Activities; Office Referral; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	5-9 Day Suspension; Loss of Extracurricular Activities; Officer Referral; Possible <b>Arrest</b> ; Recommendation for Expulsion	<b>EXPULSION HEARING</b>	

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<b>VIOLATION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
<b>Bomb Threat</b> ARS 13-2308.02(A)	<b>Office Referral;</b> <b>Arrest; Expulsion;</b> <b>Parent Notification</b>				
<b>Bullying</b> ARS 15-341A.36(b)	Community Service; Office Referral; Parent Notification	1-2 Day suspension	3-5 Day Suspension	5-9 Day suspension	<b>EXPULSION HEARING</b>
<b>Burglary</b> ARS 13-1506A	Office Referral; Loss of Extracurricular Activities; 5-Day; Suspension; Possible <b>Arrest;</b> Possible Expulsion; Parent Notification	<b>EXPULSION HEARING</b>			
<b>Cheating/Plagiarism</b>	Office Referral; Parent Notification	Office Referral; Parent Conference	1-2 Day suspension	3-5 Day suspension	<b>EXPULSION HEARING</b>
<b>Computer / Telecommunication / Network Infraction</b>	Warning; Power Off/Down; Parent Notification	Office Referral 1: 1-2 Day Suspension; Parent Conference; <b>Behavior Contract</b>	Office Referral 2: 1-5 Days Suspension; Loss of Extracurricular Activities; Parent Notification	Office Referral 3; 1-9 Days Suspension; Loss of Extracurricular Activities; Parent Notification	<b>EXPULSION HEARING</b>
<b>Combustibles</b> ARS 13-2911	1-9 Day Suspension; Office Referral; Loss of Extracurricular Activities; <b>Arrest;</b> Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>			
<b>Cyberbullying</b>	Community Service; Office Referral; Parent Notification	Office Referral 1: 1-3 day suspension	Office Referral 2: 2-5 day suspension	Office Referral 3: 5-9 day suspension	<b>EXPULSION HEARING</b>
<b>Dangerous Item / Instrument</b> ARS 13-341A.30; ARS 13-2911; ARS 13-2904A6	<b>Office Referral;</b> <b>Arrest; Expulsion;</b> <b>Parent Notification</b>				
<b>Defiance of Authority</b>	Warning; Community Service; Parent Notification; <b>Counselor</b>	Office Referral 1: 1-2 Day Suspension; Parent Conference; <b>Behavior Contract</b>	Office Referral 2: 3-5 Day In-house Suspension; Possible Expulsion; Parent	Office Referral 3: 5-9 Day Suspension; Loss of Extracurricular	Office Referral 4: <b>EXPULSION HEARING</b>

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<b>VIOLATION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
	<b>Intervention</b>		Notification	Activities; Recommendation for Expulsion; Parent Not	
<b>Disorderly Conduct</b> <a href="#">ARS 13-2904A3</a>	Office Referral 1: Community Service; Parent Notification; <b>Counselor</b> <b>Intervention</b>	Office Referral 2: 1-3 Day Suspension; Loss of Privilege Activities; Parent Conference; <b>Behavior</b> <b>Contract</b>	Office Referral 3: 1-3 Day Suspension; Loss of Privilege Activities; Parent Notification	Office Referral 4: 1-5 Day Suspension; Loss of Privilege Activities; Possible Expulsion; Parent Notification	Office Referral 5: 5-9 Day Suspension; Loss of Privilege Activities; Expulsion Hearing; Possible Expulsion
<b>1. Disrupting Instruction</b>	Warning; Classroom Consequence; Parent Notification	Office Referral 1: Refocus Desk; 5 Minute Recess Taken or Campus Community Service; Parent Conference	Office Referral 2: Refocus Desk; 10 Minute Recess Taken or Campus Community Service; Parent Notification	Office Referral 3: 1-3 Day Suspension; Community Service; Parent Notification, Behavioral Plan	Office Referral 4: 1-5 Day Suspension; Parent Conference; Loss of Privilege Activity, Behavioral Contract
<b>2. Disrupting Instruction Continued</b>	Disruption Referral 5; 1-9 day suspension, Excused from Extracurricular activities,	Disruption Referral 6: 1-9 day suspension, excused from extracurricular activities, Expulsion Hearing, Possible Expulsion	Disruption Referral 7: <b>EXPULSION</b> <b>HEARING</b>		
<b>Dress Code Violation</b>	Office Referral; Change of Clothes; Parent Notification	Office Referral; Community Service; Parent Conference	Office Referral; 1-3 Day In-house Suspension; Parent Notification	Office Referral; 1-5 Day Suspension; Loss of Extracurricular Activities; Parent Notification	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Parent Notification
<b>Drug Violation (Use/Possess/Sale)</b> <a href="#">ARS 13-3411</a>	1-9 Day Suspension; Office Referral; Loss of Extracurricular Activities; <b>Arrest</b> ; Parent Conference; ExpulsionHearing	<b>EXPULSION</b> <b>HEARING</b>			
<b>Endangerment</b> <a href="#">ARS 13-1201</a>	Office Referral; 1-2 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; <b>Arrest</b> ; Recommendation for Expulsion	<b>EXPULSION</b> <b>HEARING</b>	
<b>Extortion (no Weapon or dangerous)</b>	Office Referral; 1-2 Day Suspension; Loss of Extracurricular	Office Referral; 3-5 Day Suspension; Loss of Extracurricular	Office Referral; 5-9 Day Suspension; Loss of Extracurricular	<b>EXPULSION</b> <b>HEARING</b>	

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<b>VIOLATION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
<b>instrument)</b> <b>ARS 13-1804A</b>	Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Activities; <b>Arrest</b> ; Recommendation for Expulsion		
<b>Fighting (Mutual Combat)</b>	Office Referral; Community Service; 1-2 Day Suspension; Loss of Extracurricular Activities; Parent Notification; <b>Counselor Intervention</b>	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Parent Conference; <b>Behavior Contract</b>	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 1-9 Day Suspension; Loss of Extracurricular Activities; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>
<b>Firearm</b> <b>ARS 13-3102</b>	<b>Office Referral; Arrest; Expulsion; Parent Notification</b>				
<b>Fire Alarm Misuse</b> <b>ARS 13-2907A</b>	Office Referral; Possible Restitution; 1-2 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; Possible Restitution; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Office Referral; Restitution; 5-9 Day Suspension; Loss of Extracurricular Activities; <b>Arrest</b> ; Recommendation for Expulsion	<b>EXPULSION HEARING</b>	
<b>Forgery</b> <b>ARS 13-2002</b>	Office Referral; 1-2 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; <b>Arrest</b> ; Recommendation for Expulsion	<b>EXPULSION HEARING</b>	
<b>Gambling</b> <b>ARS 13-3303A</b>	Office Referral; 1-Day In-house Suspension; Possible <b>Arrest</b> ; Parent Notification; <b>Counselor Intervention</b>	Office Referral; 1-3 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Parent Conference	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>
<b>Gang Clothing, Symbols, Paraphernalia</b>	Office Referral; 1-Day In-house Suspension; Parent Notification; <b>Counselor Intervention</b>	Office Referral; 1-3 Day Suspension; Loss of Extracurricular Activities; Parent Conference	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible Expulsion; Parent Notification	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>

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<b>VIOLATION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
<b>Harmful Substance</b> ARS 13-3704A	Office Referral; 1-2 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; <b>Arrest</b> ; Recommendation for Expulsion	<b>EXPULSION HEARING</b>	
<b>Harassment / Intended Harassment (Non-sexual)</b> ARS 13-2921	Office Referral; 1-Day In-house Suspension; Loss of Extracurricular Activities; Parent Notification; <b>Counselor Intervention</b>	Office Referral; 1-3 Day Suspension; Loss of Extracurricular Activities; Parent Conference	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>
<b>Harassment (Sexual)</b>	Office Referral; 1-5 Day Suspension; Loss of Extracurricular Activities; Possible Expulsion; Parent Notification	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Recommendation for Expulsion; Parent Conference	<b>EXPULSION HEARING</b>		
<b>Hazing</b>	Office Referral; 1-2 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Parent Notification	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Recommendation for Expulsion	<b>EXPULSION HEARING</b>	
<b>Horseplay / Roughhousing</b>	Warning; Community Service; Parent Notification; <b>Counselor Intervention</b>	Office Referral; 1-day In-house Suspension; Loss of Extracurricular Activities; Parent Conference	Office Referral; 1-day Suspension; Loss of Extracurricular Activities; Parent Conference	Office Referral; 2-3 Day Suspension; Loss of Extracurricular Activities; Parent Conference	Office Referral; 4-5 Day Suspension; Loss of Extracurricular Activities; Parent Conference
<b>Leaving School Grounds/Classroom Without Permission</b>	Warning; Parent Notification; <b>Counselor Intervention</b>	Office Referral; 1-day In-house Suspension; Loss of Extracurricular Activities; Parent Conference	Office Referral; 1-Day Suspension; Loss of Extracurricular Activities; Parent Notification	Office Referral; 1-3 Day Suspension; Loss of Extracurricular Activities; Parent Notification	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Parent Notification
<b>Physical Aggression</b>	1-2 Day Suspension; Loss of	3-5 Day Suspension; Loss of	5-9 Day Suspension; Loss of	<b>EXPULSION</b>	

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<b>VIOLATION</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
	Extracurricular Activities; Office Referral; Possible <b>Arrest</b> ; Parent Notification	Extracurricular Activities; Office Referral; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Extracurricular Activities; Officer Referral; Possible <b>Arrest</b> ; Recommendation for Expulsion	<b>HEARING</b>	
<b>Public Display of Affection</b>	Warning; Parent Notification	Office Referral; Community Service; Parent Conference	Office Referral; 1-3 Day Suspension; Loss of Extracurricular Activities; Parent Notification	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Parent Notification	Office Referral; 5 Day Suspension; Loss of Extracurricular Activities; Possible Expulsion; Parent Notification
<b>Theft</b> <a href="#">ARS 13-1802A</a>	Office Referral; 1-2 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Conference	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; <b>Arrest</b> ; Recommendation for Expulsion	<b>EXPULSION HEARING</b>	
<b>Threats or Intimidation</b> <a href="#">ARS 13-1202A</a>	Office Referral; 1-Day Suspension; Loss of Extracurricular Activities; Parent Notification; <b>Counselor Intervention</b>	Office Referral; 1-3 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Parent Conference; <b>Behavior Contract</b>	Office Referral; 3-5 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Possible Expulsion; Parent Notification	Office Referral; 5-9 Day Suspension; Loss of Extracurricular Activities; Possible <b>Arrest</b> ; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>
<b>Tobacco / Nicotine Delivery Devices Violation</b> <a href="#">ARS 36-798.03A &amp; 36-601.01(9)</a>	1-9 Day Suspension; Office Referral; Loss of Extracurricular Activities; <b>Arrest</b> ; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>			
<b>Vandalism (Personal or School Property)</b> <a href="#">ARS 13-1604A</a>	Office Referral; Restitution; Community Service; Parent Notification; <b>Counselor Intervention</b>	Office Referral; Restitution; 1-3 Day Suspension; Parent Conference; <b>Behavior Contract</b>	Office Referral; Restitution; 5-9 Day Suspension; Recommendation for Expulsion; Parent Notification	<b>EXPULSION HEARING</b>	
<b>Weapons Possession</b> <a href="#">ARS 13-3102</a>	<b>Office Referral; Arrest; Expulsion; Parent Notification</b>				

## **Uniform Policy**

### **Champion Schools 2025–2026 Uniform Policy and Dress Code**

At Champion Schools, we believe that a focused, distraction-free environment is key to student success. When students arrive dressed in a clean, neat, and presentable manner, it reflects pride in themselves and their school, and sets the tone for a strong day of learning.

Our uniform policy is designed to support this environment while meeting the needs of our student-athletes. The Champion uniform is intended to be comfortable for both the classroom and athletic activities, helping students feel confident, prepared, and proud.

We believe that a consistent uniform policy supports:

- Academic readiness
- Positive mindset
- Healthy lifestyle habits
- A team-oriented, encouraging school culture

To ensure every student is set up for success, the following **uniform standards** have been established for the school year.

### **Uniform Options**

Available for purchase on the online uniform shop (Youth, Ladies, and Adult Sizes):

- Champion Dri-Fit Uniform Short-Sleeve T-Shirt
- Champion Dri-Fit Uniform Long-Sleeve Hoodie
- Champion Athletic Shorts
- Champion Joggers/Athletic Pants

**Note:** Students may continue wearing previous Champion polo uniform shirts as long as they meet the dress code. *Polos will be available for purchase at campuses while supplies last.*

### **Uniform Tops**

Kindergarten through 8th-grade students are required to wear an official Champion Schools shirt with the logo.

#### **Approved Colors:**

- Black
- White
- Gold
- Iron Grey
- Royal Blue

Tops may include the Dri-Fit uniform shirts or previous polo styles (as available).

### ***Uniform Bottoms***

Kindergarten through 8th-grade students are required to wear **approved uniform bottoms** each day. There are two uniform bottom options:

#### ***Option 1: Official Champion Athletic Bottoms***

- *Must include Champion Schools logo*
- *Colors: **Black** or **Iron Grey***
- *Styles: Champion athletic shorts or joggers*

#### ***Option 2: Traditional Uniform Bottoms***

- *Colors: **Khaki**, **Black**, or **Navy Blue***
- *Styles: Pants, Shorts, Jumpers, Dresses, or Skirts (must meet modesty standards)*
  - *All Shorts, Jumpers, Dresses, and Skirts must be fingertip length or longer.*
  - *Jumpers and Dresses must be worn with a Champion Schools uniform shirt underneath.*
  - *It is recommended that shorts be worn underneath all Skirts, Jumpers, and Dresses for modesty during play.*
  - *Tights, Leggings, Spandex, and Biker Shorts in solid colors (black or grey) are allowed underneath Shorts, Skirts, Dresses, and Jumpers.*
    - *Tights, Leggings, Spandex, and Biker Shorts are not allowed as uniform bottoms on their own.*

#### ***Not Allowed:***

- *Jeans or denim.*
- *Sweatpants or off-brand athletic wear.*
- *\*\*Bottoms must fit appropriately and be worn at the waist.*

### **Hoodies, Jackets, and Outerwear**

- **Champion Schools hoodies/sweatshirts** are permitted.
- Non-Champion Schools hoodies are allowed only in **black or grey**. They must be school-appropriate and must be plain apparel; no designs.
- Hoods may not be worn over the head indoors or during workout class.

### **Footwear**

- Closed-toe, athletic-style shoes are required daily.
- No slides, sandals, heels, boots, or Crocs. Must be athletic-style shoes.

- Socks must be neat and presentable.

### **Jewelry & Accessories**

- Minimal and appropriate jewelry only.
- No excessive wristbands or large accessories.
- Items must not disrupt learning or pose safety risks.
- Belts are optional as long as the shorts and pants fit the student correctly.

### **Headwear and Hairstyles**

- Hats and hoods may only be worn **outside during approved times by Champion Staff**.
- Bandanas, “do-rags”, and bonnets are **not allowed** on campus.
- Hairstyles should be neatly groomed and non-distracting, should not obstruct vision or interfere with or become a distraction to the learning environment.
- Headwear is restricted to school-appropriate designs that are not vulgar, violent, obscene, or gang-related.
- Ski-masks are not allowed.

### **Dress-Down Days & Spirit Events**

Parents and Students will be notified on special dress days.

- **\$1 Dress Down Days:** Offered as fundraisers throughout the year.
- **Old School Fridays:** Students may wear a past Champion shirt (Olympic Day, Honor Roll, Team Shirt).
- **Spirit Weeks:** Themed dress days each quarter—students may wear the theme or regular uniform.
- **Field Trips:** Teachers will assign a specific shirt for field trip days.
- **Assembly Days and School Events:** Parents and Students will be notified of details.

### **Uniform Policy Violations**

Champion Schools expects all students to follow the uniform policy each day. Repeated violations will result in disciplinary action, as outlined below:

- **Referrals 1–2:**  
Uniform Referral issued, and parent contacted
- **3rd Referral:**  
1-day out-of-school suspension
- **4th Referral:**  
2-day out-of-school suspension
- **5th Referral:**  
3-day out-of-school suspension

### **Backpack Policy**

We believe that creating a safe, comfortable, and orderly learning environment is our number one priority for students and teachers. Students will be allowed to ONLY bring a clear/mesh standardized backpacks. Large backpacks/gym bags are not allowed unless the student is on a varsity team. We expect that students only carry materials to class that are needed in their required backpack. If applicable, varsity players must check their gym bags in the gym every morning.

**Important Note:** Students will not be permitted to attend class until they are in proper uniform. Parents may be asked to bring appropriate attire to the school.

### **A Final Note**

**Champion Schools values unity, consistency, and school pride. These updated uniform expectations help us maintain a positive, focused learning environment. We appreciate your support and partnership in keeping our students Champion Strong!**

## **Health**

The goal of the school health program is to help each child realize his full potential to become a physically, mentally, emotionally, and socially integrated individual. The student health assistant is well oriented in the use of nursing skills in the school setting. All of the student health assistants at Champion Schools are professionals who work with parents, physicians, and other school personnel to achieve the above goal.

### **Administration of Medication**

In order for students to receive medication at Champion Schools, the following policy will apply:

- Parent/guardian will supply medication
- A permission form supplied by Champion Schools must be completed by the parent/guardian.
- Medication may not be administered if the requirements of ARS 15-344 and policy as outlined are not met.

### **Administration of Medication Prescribed by a Physician**

The law (A.R.S. 15-344) requires medication to be delivered to the front office in the prescription container as prepared by the pharmacist. The school health assistant may document the number of pills upon receipt.

- The prescription label must bear the student’s name, current date, and name of medication, dosage and the time to be given.
- Please ask your pharmacist to provide you with three containers: one for home, one for school, and one for a single dose on field trips.
- It is recommended that no more than a 30-day supply is maintained at school.

- With parent/guardian written consent, the school health assistant may consult with the physician regarding medication or immunizations.

### **Administration of Non-Prescription Medications**

The law (A.R.S. 15-344) requires medication to be delivered to the nurse in the original container as packaged by the manufacturer and labeled with the student’s name.

- Dosage must be in keeping with the manufacturer’s recommendations as printed on the label.
- The school health assistant may request a medical evaluation and may require a physician’s order giving permission to administer nonprescription medication.

### **Communicable Diseases**

The control of communicable disease during the school year is a difficult problem. Please keep your child at home if he/she shows any of the following signs of illness:

- Restlessness during the night
- Temperature higher than 100 degrees
- Runny nose with discolored nasal drainage
- Severe coughing
- Severe sore throat
- Rash with a fever, or that follows a fever
- Nausea/vomiting/diarrhea
- Pink eye, watery eyes
- Severe headache
- Swelling of face/glands
- Lice/Ringworm

Please keep your child at home for 24 hours following a fever, vomiting, lice, or diarrhea. If you have any questions regarding symptoms mentioned, please call your doctor.

### **Morning Arrival Procedure for Students**

All students are to enter through the South gate. Students will receive tardy slips any time after 8:05 a.m. Parents will not be permitted to walk the student to the classroom door. Parents may schedule appointments with the teacher by request. For safety reasons, all students that are tardy **MUST** be accompanied by their parent(s) and signed in. Students who are not accompanied by an adult will not be permitted to go to class until a parent signs them in.

### **Early Dismissal of Students Due to Illness or Injury**

When illness or injury occurs at school and remaining at school is not in the student’s best interest, parents/legal guardians or their designee will be contacted. If you would like the school nurse to contact you in the event of all injuries, please notify the school health assistant in writing or by phone at the beginning of the school year. Parents will be called in the event of any **serious accident or illness**. For their safety, students are not allowed to walk home during the school day. A parent, legal guardian or authorized emergency contact must sign them out of school.

Students will only be released to parents, legal guardians or authorized emergency contact; every attempt will be made to notify parents first. When illness or injury occurs, and it is determined that it is not serious and the student remains in school, notification of the parent/legal guardian will be at the school health assistant’s discretion.

### **Emergency Information Update**

Each school year, you will be asked to complete an emergency card update for each child in your family. You are asked to provide school personnel with current information so that you can be reached in the event of any illness/injury. Please let school personnel know how and where to reach you during school hours. **Please keep school personnel informed of any changes in this information during the school year.**

### **Health Records**

The school health assistant establishes and maintains a health record for each student. The health record contains immunization status, screening results, health history and other information at the discretion of the school health assistant.

### **Health Screening**

Health screening programs may include:

- Vision
- Hearing
- Scoliosis
- Dental
- Height and weight
- Blood pressure

If any abnormalities are discovered as a result of the screening, parents/legal guardians will be notified and recommendations made for further evaluation. Parents may choose not to have their child screened. Please contact the school health assistant.

### **Immunizations**

Documentary proof of immunizations must be presented to school personnel at the time of enrollment. Immunizations must be current for the age of the child. Please keep the school health assistant informed of any new immunizations your children receive so the health records will be current.

Children who are not adequately vaccinated against preventable diseases will be excluded from school in the event of a disease outbreak. The following is the immunization requirement for school enrollment (Maricopa County Department of Health):

- Arizona State Law requires that a child, upon entering school, must have a record of immunizations against preventable childhood diseases. These are: diphtheria, tetanus, whooping cough (DTP); Polio (OPV or IPV); measles, mumps, rubella (MMR), and Hepatitis B.
- Students in preschool, kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Grades must have the Varicella (chicken pox) immunization if they have not had chicken pox. Eventually, all students who have not had chickenpox will need to have the Varicella vaccine for school enrollment. Students ages 11-12 must have the MCV4 vaccine (meningitis).
- A waiver or deferral, in part or in full, will be granted in medical or religious cases, or for personal beliefs. You must request an exemption form directly from the school health assistant. School office staff cannot offer an exemption form.

## **Procedures**

### **Emergency Drills**

An emergency drill is signaled by a loud, continuous sound and/or specific directions given over the public address system. Drills are held monthly to teach students the safest, quickest route from school buildings. Whenever a class leaves a room for any emergency, students stay with their teachers until they hear the signal that means “time to return”. In addition, the school has an Emergency Preparedness Plan on file that details student and staff procedures in the event of a school emergency.

It is important to follow the teacher’s instructions quickly and quietly in an emergency drill.

During the emergency drill:

- Follow the directions of your teacher.
- Leave all work and line up immediately to exit from your room.
- Know the emergency exit route from each room in which you have a class (your teacher will have the route posted).
- Walk in line until your group has reached its designated area.
- Remain in line until your teacher directs you to return to your classroom.
- Return to your room in a quiet and orderly fashion.
- If an actual fire or lockdown situation occurs, the fire department and/or police department, in conjunction with Champion Schools, will be in control of the situation.

### **Pets**

Pets come in all shapes and sizes. Before students can bring their pets on campus, a parent must contact the classroom teacher for permission. Remember that many children (as well as teachers) are allergic to pets. Parents are not to bring pets to school when dropping off and picking up children.

### **Sign Out**

For the safety and protection of the child, we cannot allow parents to take students from the room before our regular dismissal time without the parent first coming to the office, displaying a picture I.D. and signing the child out. We will then call the student from class. We will not excuse a student early on the basis of a note or telephone call from the parents.

*No child will be released to parent, guardian or any other person not listed on the Emergency Contact card. Written authorization must be given to the school for a student to leave campus.*

## **Special Instructional Programs**

### **Individuals with Disabilities Education Act –IDEA**

Champion Schools will ensure that all children who have suspected disabilities are identified, located, and evaluated. The process of identifying, locating, and evaluating students with disabilities is important to the provision of educational opportunities for all students.

Children, aged birth through three years, and suspected of having a disability will be referred to the Arizona Early Intervention Program for evaluation and if appropriate, services.

Once school age, this process is guided by a variety of laws and regulations regarding identification, evaluation, development of program, placement, and the provision of services enacted at both the state and federal levels.

### **Section 504 of the Rehabilitation Act of 1973**

Students may be eligible for services under the provisions of Section 504 even though they do not require services pursuant to the Individuals with Disabilities in Education Act (IDEA).

It is the responsibility of Champion Schools to identify and evaluate students who may need special services or programs in order that such students may receive the required free appropriate education.

A student who may need special services or programs under Section 504 of the Rehabilitation Act of 1973 is one who:

- Has a physical or mental impairment that substantially limits one or more major life activities, including learning; or
- Has a record of such impairment; or
- Is regarded as having such an impairment

## **Arizona Revised Statutes (Laws) Related to Public Schools**

### **Alcohol and Drug Violations and Arizona Drug Law (A.R.S. 15-507)**

Alcohol or drug violations on or within 300 feet of school property, at school events, or at any time the student is subject to Champion School’s “good neighbor” policy will result in disciplinary action by school officials, notification of parents, and possible involvement of police. The following provisions of Arizona’s Drug Law are offered as a warning. Arizona judges have no discretion to impose less than mandatory prison sentences and fines.

**Medical Drugs (A.R.S. 32-1901, 15-345)**

Students who need to have access to medical drugs in school must leave them with the school nursing personnel, along with parental permission, and the written direction of a physician concerning their use. Students who are in the possession of medically approved drugs, but have not followed the directions prescribed above, shall be warned for the first offense. All succeeding offenses he/she should be disciplined according to normal school disciplinary policies. Students who distribute such drugs to others will be considered under the policy as distributing drugs for non-medical purposes.

**Smoking and Use of Tobacco Products (A.R.S. 36-798-03)**

Prohibits the possession of tobacco products on all school grounds, buildings, parking lots, playing fields, buses and at off-campus school sponsored events. This law applies to all students, staff and visitors. Violations of this law are a “petty” criminal offense, punishable by a fine of up to \$300. Smoking or possession of tobacco products is not permitted on or within 300 feet of school property ( school grounds, inside school buildings, in school parking lots or playing fields, in school vehicles) or at off-campus school sponsored events.

**Discipline for violation of this use shall include the following:**

1. Parents will be notified.
2. Students may be disciplined on campus.
3. Students may be suspended for not more than nine days and/or in lieu of a suspension, the student may participate in a tobacco education diversion program.
4. The student may be referred to the police and prosecuted for a petty offense, with a fine up to \$300.
5. Cumulative violations could result in a formal hearing and recommendation for suspension.

**Suspected Child Abuse Notification ( A.R.S. 13-3620)**

School personnel will comply with laws regarding child abuse and reporting to the department of Child Protective Services.

**Teacher’s Authority to Remove a Student from Class ( A.R.S. 15-841)**

Gives teachers the right to remove disruptive students from their classrooms. A teacher may remove a student from his/her class by documenting abusive , threatening, disruptive, or unruly

behavior. The referring teacher must submit supporting documentation within 24 hours of removal. Upon receipt of the teacher’s recommendation to remove the student from class, the principal shall remove the student unless he/she can produce evidence that the basis for recommendation was arbitrary or discriminatory and/or procedurally incorrect. Upon removal, the following steps will be completed by the principal:

1. Arrange for placement of the student in another class or an alternative setting.
2. Contact the parents to inform them of their child’s removal from class and an explanation of procedures.
3. Arrange for appropriate continuation of the student’s instructional program by securing individual lesson plans, learning objectives, and activities from the referring teacher.
4. Arrange for a meeting of the school placement review committee to be conducted within three days of removal.

### **Family Educational Rights and Privacy Act (FERPA)**

The No Child Left Behind Act of 2001 amended the Protection of Pupil Rights Amendment (PPRA) to require that the Department of Education notify annually each state educational agency and each local educational agency of their obligations under PPRA and under the Family Educational Rights and Privacy Act (FERPA). The general requirements placed on each local educational agency by law are required to notify parents and students of their rights.

### **Notification of Rights under FERPA**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the school receives a request for access. Parents or eligible students should submit to the school administration a written request that identifies the records they wish to inspect. The administration will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school administration clearly identifying the part of the record they want to change, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

Upon request, the school discloses education records without parent consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Champion Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5920

## **Protection of Pupil Rights Amendment (PPRA)**

### **Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)**

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) applies to programs that receive funding from the U.S. Department of Education (ED). PPRA is intended to protect the rights of parents and students in two ways:

- It seeks to ensure that schools and contractors make instructional materials available for inspection by parents if those materials will be used in connection with an ED-funded survey, analysis, or evaluation in which their children participate; and
- It seeks to ensure that schools and contractors obtain written parental consent before minor students are required to participate in any ED-funded survey, analysis, or evaluation that reveals information concerning:
  1. Political affiliations;
  2. Mental and psychological problems potentially embarrassing to the student and his/her family;
  3. Sex behavior and attitudes;
  4. Illegal, anti-social, self-incriminating and demeaning behavior;
  5. Critical appraisals of other individuals with whom respondents have close family relationships;
  6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or
  7. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

### **Non-Discrimination Statement**

Champion Schools does not practice discrimination on the basis of race, color, national origin, sex, handicap, or age. The policy is in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex-equality), Section 504 of the Rehabilitation Act of 1973 and the ADA-Americans with Disabilities Act (pertaining to the handicap), Age Discrimination Act of 1975 (pertaining to age), and covers admission and access to, and treatment and employment in, the District’s programs and activities, including vocational education.

## **Homeless Children and Youth Education Policies and Procedures**

### Introduction

The McKinney-Vento Act requires all state and local educational agencies to develop, review and revise their policies to remove barriers to the enrollment and retention in school of children and youth experiencing homelessness<sup>(1)</sup>. A Local Educational Agency (LEA) policy is designed to help schools comply with this mandate.

Champion Schools, serving as a Local Educational Agency (LEA), has adopted policies and procedures to meet the requirements of the reauthorized McKinney-Vento Act and Elementary and Secondary Education Act (ESEA), and U.S. Department of Education regulations and guidance. It has taken such “broad and specific” content and adapted to accommodate the needs in order to serve as an LEA. Champion Schools has taken such policies and procedures referenced and adapted or abbreviated to develop its own policies and procedures.

### Champion Schools Community

The Champion Schools community will be involved in adhering to its established policies and procedures. These Include:

- Immediate enrollment of Homeless students, regardless of missing documentation.
- Transportation is provided to & from the “school of origin.”
- Homeless children and youths are not stigmatized or segregated on the basis of their status as Homeless.

In addition, any revisions to the adapted policies and procedures are subject to be revised by such community. The “community” will/could include:

- School Principal
- Title I Coordinator
- Parent/ Homeless Liaison

The Community will be involved to ensure:

- communication, support, and adherence to the requirements of the McKinney-Vento Act from which the Champion Schools’ policies and procedures have been so enacted

- sharing of positive results with school and parents and how the Champion Schools’ policies and procedures affect a child, students, parents, and our school
- following of the McKinney-Vento Act requirements.

### **Champion Schools’ Policies and Procedures**

Champion Schools’ policies and procedures are to ensure that all children and youth receive a free appropriate public education and are given meaningful opportunities to succeed in our school. Children and youth will be seen as individuals therefore will not be referred to as homeless; it will instead use the term ‘children and youth in transition.’”

Under federal law and under Champion Schools enacted policies and procedures children and youth will be:

- given access to appropriate education at Champion Schools
- given full opportunity to meet state and local academic achievement standards
- included in state- and school-wide assessments and accountability systems
- free from discrimination, segregation, and harassment.

Descriptive information is provided in the following pages of the Champion Schools’ policies and procedures

### **Policies and Procedures Distribution**

Champion Schools will distribute their policies and procedures by:

- providing to all students upon enrollment
- posting at the school so it is visible
- posting at other places where children, youth, and families in transition receive services

Champion Schools will implement these policies and procedures so as to ensure children and youth in transition are provided appropriate public education benefits.

### **Definitions**

*Children and youth in transition* means children and youth who are otherwise legally entitled to or eligible for a free public education, including preschool, and lack a fixed, regular, and adequate nighttime residence, including:

- children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, campgrounds or trailer

parks due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement

- children and youth who have a primary nighttime residence that is a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- children and youth who are living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting and migratory children and youth who are living in a situation described above.

A child or youth shall be considered to be in transition for as long as he or she is in a living situation described above.

*Unaccompanied youth* means a youth not in the physical custody of a parent or guardian, who is in transition as defined above. The more general term *youth* also includes unaccompanied youth.

*Enroll* and *enrollment* mean attending school and participating fully in school activities.

*Immediate* means without delay.

*Parent* means a person having legal or physical custody of a child or youth.

*School of origin* means the school the child or youth attended when permanently housed, or the school in which the child or youth was last enrolled.

*Liaison* is the staff person designated by our LEA and each LEA in the state as the person responsible for carrying out the duties assigned to the liaison by the McKinney-Vento Act.

## **Identification**

In collaboration with school personnel and community organizations, the Champion Schools' Parent/Homeless Liaison will identify children and youth in transition in the school.

The Liaison will train school personnel on possible indicators of homelessness, sensitivity in identifying families and youth as in transition, and procedures for forwarding information indicating homelessness to the Liaison.

The Liaison will also instruct school registrars and secretaries to inquire about possible homelessness upon the enrollment and withdrawal of every student, and to forward information indicating homelessness to the Liaison.

The Liaison will keep data on the number of children and youth in transition in the district, where they are living, their academic achievement (including performance on state- and

district-wide assessments), and the reasons for any enrollment delays, interruptions in their education or school transfers.

## **Section II**

### **School Selection**

Each child and youth in transition has the right to remain at his or her school of origin, or to attend any school that housed students who live in the attendance area in which the child or youth is actually living are eligible to attend.

Once Champion Schools is selected as school of choice, children and youth in transition shall remain at the school to the extent feasible, unless that is against the parent’s or youth’s wishes. Students may remain at Champion Schools the entire time they are in transition, and until the end of any academic year in which they become permanently housed. The same applies if a child or youth loses his or her housing between academic years.

Feasibility shall be a child-centered determination, based on the needs and interests of the particular student and the parent’s or youth’s wishes. Potential feasibility considerations include:

- safety of the student
- continuity of instruction
- likely area of family’s or youth’s future housing
- time remaining in the academic year
- anticipated length of stay in temporary living situation
- school placement of siblings and whether the student has special needs that would render the commute harmful.

### **Enrollment**

Champion Schools will not deny or delay enrollment due to the lack of any document normally required for enrollment, including:

- proof of residency
- transcripts/school records (Champion Schools must contact the student’s previous school to obtain school records. Initial placement of students whose records are not immediately available can be made based on the student’s age and information gathered from the student, parent and previous schools or teachers.)
- immunizations or immunization/health/medical/physical records (If necessary, the school must refer students to the Liaison to assist with obtaining immunizations and/or immunization and other medical records. Health records may often be obtained from previous schools or state registries, and school- or community-based clinics can initiate immunizations when needed.);

- proof of guardianship
- birth certificate
- any other document requirements
- unpaid school fees
- lack of uniforms or clothing that conforms to dress codes
- any factor related to the student's living situation.

Unaccompanied youth must also be immediately enrolled in school. They may either enroll themselves or be enrolled by a parent, non-parent caretaker, older sibling or liaison.

### **Transportation**

At a parent’s request, Champion Schools shall provide transportation to and from the school of origin for a child or youth in transition. Transportation shall be provided for the entire time the child or youth has a right to attend that school, as defined above, including during the pendency of disputes. The Liaison shall request transportation to and from the school of origin for unaccompanied youth. The length of the commute will only be considered in determining the feasibility of placement in Champion Schools. Parents and unaccompanied youth must be informed of this right to transportation before they elect to attend Champion Schools.

Requests shall be processed and transportation arranged without delay. If the student in transition is attending Champion, then the school shall arrange transportation.

### **Services**

Children and youth in transition shall be provided services comparable to services offered to other students at Champion Schools, including:

- transportation (as described above)
- Title I (as described below)
- educational services for which the student meets eligibility criteria, including special education and related services and programs for English language learners
- school nutrition programs
- before school programs
- after school program at Boys and Girls Club

Champion Schools recognizes that children and youth in transition suffer from disabilities at a disproportionate rate, yet frequently are not evaluated or provided appropriate special education and related services. To address this problem, evaluations of children and youth in transition suspected of having a disability shall be given priority and coordinated with students’ prior school as necessary, to ensure timely completion of a full evaluation. When necessary, Champion Schools shall expeditiously designate an advocate for unaccompanied youth suspected of having a disability. If a student has an Individualized Education Program (IEP), Champion Schools shall immediately implement it. Any necessary IEP meetings or re-evaluations shall then be conducted expeditiously. If complete records are not available, the Champion Schools IEP team must use good judgment in choosing the best course of action, balancing procedural

requirements and the provision of services. In all cases, the goal will be to avoid any disruption in appropriate services.

When applying Champion Schools’ policies and procedures regarding tardiness or absences, any tardiness or absence related to a child’s or youth’s living situation shall be excused. Champion will follow state procedures to ensure that youth in transition and youth who are out of school are identified and accorded equal access to appropriate secondary education and support services. Champion personnel shall refer children and youth in transition to appropriate health care services, including dental and mental health services. The Liaison will assist the school in making such referrals, as necessary.

Champion Schools’ personnel will also inform parents of all educational and related opportunities available to their children and provide parents with meaningful opportunities to participate in their children’s education. All parent information required by any provision of this policy will be provided in a form, manner and language understandable to each parent.

### **Section III**

#### **Disputes**

If a dispute arises over any issue covered in these policies and procedures, the child or youth in transition shall be immediately admitted to Champion Schools in which enrollment is sought, pending final resolution of the dispute. The student shall also have the rights of a student in transition to all appropriate educational services, transportation, free meals and Title I services while the dispute is pending.

If such a dispute arises, Champion Schools shall provide the parent or unaccompanied youth with a written explanation of its decision and the right to appeal and shall immediately refer the parent or youth to the Liaison. The Liaison shall ensure the student is enrolled in the school of his or her choice and receiving other services to which he or she is entitled and shall resolve the dispute as expeditiously as possible. The parent or unaccompanied youth shall be given every opportunity to participate meaningfully in the resolution of the dispute. The Liaison shall keep records of all disputes in order to determine whether particular issues or schools are repeatedly delaying or denying the enrollment of children and youth in transition.

The parent or unaccompanied youth may appeal the Liaison's decision as provided in the state’s dispute resolution process.

#### **Free meals**

On the day a child or youth in transition enrolls in Champion Schools, the student’s name will be submitted for immediate processing and enrollment in the school lunch program.

#### **Title I**

Champion Schools shall reserve such funds as are necessary to provide Title I services to children and youth in transition. Reserved funds will be used to provide educationally related

support services to children and youth in transition and to remove barriers that prevent regular attendance.

The Champion Schools' Title I plan will be coordinated with the McKinney-Vento services, through collaboration between the Title I Coordinator and the Liaison. Children and youth in transition shall be assessed, reported on and included in accountability systems, as required by federal law and U.S. Department of Education regulations and guidance.

### **Training**

The Liaison will conduct training and sensitivity/awareness for the school staff at least once each year.

The training will be designed to increase staff awareness of homelessness, facilitate immediate enrollment, ensure compliance with this policy, and increase sensitivity to children and youth in transition.

References:

Sample Local Educational Agency Policy to Implement the McKinney-Vento Act

### **Champion Schools- Español**

#### **Los niños sin hogar y las políticas de juventud Educación y Procedimientos**

##### **Introducción**

La Ley McKinney-Vento requiere que todas las agencias educativas estatales y locales para desarrollar, evaluar y revisar sus políticas para eliminar los obstáculos a la matriculación y permanencia en la escuela de los niños y jóvenes sin hogar viviendo (1). Una Agencia Educativa Local (LEA) La política está diseñada para ayudar a las escuelas a cumplir con este mandato. Escuelas Champion, prestan servicios como Agencia Educativa Local (LEA), se ha adaptado a las políticas y procedimientos para cumplir con los requisitos de la reautorización de McKinney-Vento y la Educación Primaria y Secundaria (ESEA), y EE.UU. regulaciones del Departamento de Educación y orientación. Se ha tomado esta "amplia y específica" contenido y adaptado para satisfacer las necesidades con el fin de servir de LEA. Campeón Schools ha tomado tales políticas y procedimientos referidos y adaptada o abreviada para desarrollar sus propias políticas y procedimientos.

Campeón de las Escuelas de la Comunidad

La comunidad Campeón escuelas estarán involucrados en la adhesión a las políticas y procedimientos establecidos. Estos incluyen:

- inscripción inmediata de los estudiantes sin hogar, sin importar la documentación faltante.
- Se ofrece transporte desde y hacia la "escuela de origen".
- Los niños y jóvenes sin hogar no son estigmatizados o segregados en función de su condición de personas sin hogar.

Además, todas las revisiones de las políticas adaptadas y procedimientos están sujetos a revisión de dicha comunidad. La "comunidad" será / podría incluir:

- Director de la Escuela
- Coordinador del Título I

- El padre / Enlace de Personas sin Hogar

La Comunidad participará para asegurar:

- La comunicación, el apoyo y la adhesión a los requisitos de la Ley McKinney-Vento de que las políticas de las Escuelas del campeón y los procedimientos han sido promulgadas para
- Compartir los resultados positivos con la escuela y los padres y cómo las políticas de las Escuelas del campeón y procedimientos de afectar a un niño, los estudiantes, los padres y la escuela
- Después de los requisitos McKinney-Vento.

#### Políticas Escuelas Champion y Procedimientos

Escuelas de Campeones de políticas y procedimientos para asegurar que todos los niños y jóvenes reciban una educación pública gratuita y apropiada y se les da oportunidades significativas para tener éxito en la escuela. Los niños y jóvenes serán vistos como individuos por lo tanto no se hará referencia a cómo personas sin hogar, sino que en su lugar se utilizan a los niños el concepto de «y los jóvenes en transición».

Bajo la ley federal y en las escuelas del campeón promulgado políticas y procedimientos de los niños y los jóvenes serán los siguientes:

- tener acceso a una educación adecuada en las Escuelas del campeón
- plena oportunidad de cumplir con los estándares académicos estatales y locales de logro
- incluido en el estado y en toda la escuela las evaluaciones y los sistemas de rendición de cuentas
- libre de discriminación, la segregación y el acoso.

La información descriptiva se presenta en las páginas siguientes de las políticas de las Escuelas del campeón y los procedimientos

#### Las políticas y procedimientos de distribución

Escuelas Champion distribuirán sus políticas y procedimientos a través de:

- Proporcionar a todos los estudiantes al inscribirse
- Publicar en la escuela por lo que es visible
- publicar en otros lugares donde los niños, jóvenes y familias en transición reciben servicios

Las Escuelas Champion implementarán estas políticas y procedimientos para asegurar que los niños y jóvenes en transición se proporcionen beneficios adecuados de educación pública.

#### Definiciones

Los niños y los jóvenes en transición significa que los niños y jóvenes que de otro modo serían legalmente derecho o con derecho a una educación pública gratuita, incluida la preescolar, y carecen de una residencia fija, regular y adecuada, incluyendo:

- Los niños y jóvenes que comparten la vivienda de otras personas debido a la pérdida de vivienda, problemas económicos o una razón similar, que viven en moteles, hoteles, campings o parques de remolques, debido a la falta de alternativas de alojamiento adecuado, viven en situaciones de emergencia o refugios temporales; son abandonados en los hospitales, o están en espera de la colocación de cuidado de crianza
- Los niños y jóvenes que tienen una residencia nocturna primaria que es un lugar público o privado no diseñado para o generalmente usado como un alojamiento regular para dormir para los seres humanos

- Los niños y jóvenes que viven en un automóvil, parque, espacio público, edificio abandonado, vivienda precaria, autobús o la estación de tren, o similar, y los niños migrantes y los jóvenes que viven en una situación descrita anteriormente.

Un niño o joven se considera que está en transición durante el tiempo que él o ella está en una situación de vida descrito anteriormente.

Los jóvenes no acompañados: un joven que no tiene la custodia física de un padre o tutor, quien se encuentra en transición como se ha definido anteriormente. Los jóvenes término más general también incluye jóvenes no acompañados.

Inscribirse y asistir a la escuela significa inscribirse y participar plenamente en las actividades escolares.

Medios inmediatos sin demora.

Padres significa una persona que tenga la custodia legal o física de un niño o joven.

La escuela de origen significa que la escuela del niño o joven asistió cuando permanentemente alojados, o la escuela en la que estaba inscrito el niño o joven pasado.

Enlace es el miembro del personal designado por nuestro distrito y cada LEA en el Estado como el responsable de llevar a cabo las tareas que le asigna el enlace por la Ley McKinney-Vento.

Identificación

En colaboración con el personal escolar y organizaciones comunitarias, las Escuelas de Padres Champion / Enlace sin hogar será identificar a los niños y jóvenes en la transición de la escuela. El enlace se capacitará al personal escolar sobre los posibles indicadores de la falta de vivienda, la sensibilidad en la identificación de las familias y los jóvenes, en transición y los procedimientos para la transmisión de información que indica la falta de vivienda para el enlace.

El enlace también instruirá a los registradores escolares y secretarios para preguntar acerca de la falta de vivienda sea posible después de la inscripción y la retirada de todos los estudiantes, y que transmita la información que indica la falta de vivienda para el enlace.

El Enlace mantendrá datos sobre el número de niños y jóvenes en transición en el distrito, en la que viven, sus logros académicos (incluido su desempeño en las evaluaciones estatales y del distrito), y las razones de los retrasos de inscripción, la interrupción de su educación o traslados escolares.

Sección II

Selección de la escuela

Cada niño y los jóvenes en transición tiene el derecho a permanecer en su escuela de origen, o para asistir a cualquier escuela que los estudiantes alojados que viven en el área de asistencia en la que el niño o joven está viviendo actualmente son elegibles para asistir.

Una vez que las escuelas Champion se selecciona como escuela de elección, los niños y los jóvenes en transición deberán permanecer en la escuela a la medida de lo posible, a menos que sea en contra de los deseos de los padres o en la juventud. Los estudiantes pueden permanecer en las escuelas Champion todo el tiempo que están en transición, y hasta el final de cualquier año académico en el que se convierten alojados de forma permanente. Lo mismo se aplica si un niño o un joven pierde su vivienda entre los años académicos.

Factibilidad será una determinación centrada en el niño, en base a las necesidades e intereses del alumno en particular y los deseos de los padres o en la juventud. Los posibles consideraciones de viabilidad son:

- La seguridad del estudiante
- continuidad de la enseñanza
- zona probable de familia o vivienda en el futuro de la juventud
- El tiempo restante en el curso académico
- duración prevista de la estancia en la situación de vivienda temporal
- La escuela de colocación de hermanos y si el estudiante tiene necesidades especiales que harían el viaje perjudicial.

#### Inscripción

Escuelas campeón no voy a negar o retrasar la inscripción debido a la falta de cualquier documento que normalmente se requiere para la inscripción, que incluye:

- prueba de residencia
- Transcripciones / registros escolares (escuelas campeón debe comunicarse con la escuela anterior del estudiante para obtener los registros escolares. Colocación inicial de estudiantes cuyos registros no están inmediatamente disponibles puede hacerse con base en la edad del estudiante y la información obtenida de las escuelas de los estudiantes, los padres y los anteriores o los profesores .)
- vacunas o inmunizaciones / salud / registros médicos / físicos (Si es necesario, la escuela debe referir a los estudiantes al Enlace para ayudar en la obtención de vacunas y / o inmunización y otros registros médicos. Registros de salud a menudo se puede obtener de las escuelas anteriores o de registros estatales, clínicas y la escuela o en la comunidad puede iniciar la vacunación en caso necesario).;
- Prueba de tutela
- Certificado de nacimiento
- las necesidades de documentos otros
- sin pagar las cuotas escolares
- la falta de uniformes o ropa que se ajusta a los códigos de vestimenta
- cualquier factor relacionado con la situación de vida de los estudiantes.

Los jóvenes no acompañados deben ser inmediatamente matriculado en la escuela. O bien puede ser empadronados o estar inscrito por un padre, no padre hermano portero, más viejo o de enlace.

#### Transporte

A petición de los padres, las escuelas Champion proporcionará transporte hacia y desde la escuela de origen para un niño o un joven en transición. Transporte se proporcionará durante todo el tiempo que el niño o joven tiene derecho a asistir a esa escuela, como se ha definido anteriormente, incluso durante la tramitación de las controversias. La relación de cooperación debe solicitar el transporte hacia y desde la escuela de origen para los jóvenes no acompañados. La duración del trayecto sólo se tendrán en cuenta en la determinación de la factibilidad de colocación en las escuelas del campeón. Los padres y jóvenes no acompañados deben ser informados de este derecho al transporte antes de optar por asistir a las Escuelas del campeón. Las solicitudes se procesan y transporte organizado sin demora. Si el estudiante está asistiendo

en transición Champion, entonces la escuela debe organizar el transporte.

### Servicios

Los niños y los jóvenes en transición se proporcionará servicios comparables a los servicios que se ofrecen a los demás estudiantes en las Escuelas del campeón, que incluyen:

- transporte (como se describe más arriba)
- Título I (como se describe más adelante)
- Los servicios educativos para los cuales el estudiante cumple con los criterios de elegibilidad, incluyendo la educación especial y servicios relacionados y programas para aprendices del idioma inglés
- Los programas de nutrición escolar
- antes de los programas escolares
- después de la escuela en el Boys and Girls Club

Escuelas Champion reconoce que los niños y jóvenes en transición sufren de discapacidades a una velocidad desproporcionada, sin embargo, con frecuencia no se evalúan o suministrado educación especial y servicios relacionados. Para hacer frente a este problema, las evaluaciones de los niños y jóvenes en transición se sospecha que tiene una discapacidad gozarán de prioridad y en coordinación con la escuela de los estudiantes antes de que sea necesario, para asegurar la terminación oportuna de una evaluación completa. Cuando sea necesario, Escuelas Champion expedita designará un defensor de la menor no acompañado se sospecha que tiene una discapacidad. Si un estudiante tiene un Programa de Educación Individualizada (IEP), Escuelas Champion inmediatamente a ponerlo en práctica. Las reuniones del IEP necesarios o reevaluaciones entonces efectuada rápidamente. Si los registros completos no están disponibles, el campeón Escuelas equipo del IEP debe usar su buen juicio al elegir el mejor curso de acción, el equilibrio de forma y en la prestación de servicios. En todos los casos, el objetivo será el de evitar cualquier perturbación en los servicios apropiados.

Al aplicar las políticas de Campeones de Escuelas y procedimientos relativos a la tardanza o ausencias, tardanzas o cualquier ausencia relacionada con la de un niño o de la situación de la juventud vida deberá ser excusados. Campeón seguirán los procedimientos del Estado para asegurar que los jóvenes en transición y los jóvenes que van a la escuela se identifican y se otorga la igualdad de acceso a la educación secundaria apropiada y servicios de apoyo. Campeón del personal deberá remitir a los niños y jóvenes en la transición a servicios adecuados de atención médica, inclusive los servicios de salud dental y mental. El Enlace ayudará a la escuela en la toma de tales referencias, según sea necesario.

Personal de las Escuelas Champion 'también informará a los padres de todas las oportunidades de educación y afines disponibles para sus hijos y proveer a los padres con oportunidades significativas para participar en la educación de sus hijos. Toda la información de los padres por alguna disposición de esta política será proporcionada en una forma, manera y lenguaje comprensible para cada padre.

### Sección III

#### Controversias

Si surge una disputa sobre cualquier tema tratado en estas políticas y procedimientos, el niño o

joven en transición será inmediatamente admitido en las Escuelas del campeón en el que se solicita la inscripción, en espera de la resolución final de la controversia. El estudiante también tendrá los derechos de un estudiante en transición a todos los servicios educativos apropiados, transporte, comidas gratuitas y servicios de Título I, mientras que el conflicto está pendiente. Si la controversia se plantea, Escuelas Champion proporcionará al padre o joven no acompañado con una explicación por escrito de su decisión y el derecho de apelar y remitirá inmediatamente el padre o la juventud al enlace. La relación de cooperación debe asegurar que el estudiante está matriculado en la escuela de su elección y recibir otros servicios a los que él o ella tiene derecho y debe resolver el conflicto lo más rápidamente posible. El padre o el menor no acompañado se le dará la oportunidad de participar de manera significativa en la resolución de la controversia. La relación de cooperación debe llevar un registro de todas las controversias con el fin de determinar si las cuestiones particulares o escuelas son repetidamente retrasar o negar la inscripción de los niños y los jóvenes en transición.

El padre o joven no acompañado puede apelar la decisión del Enlace, según lo previsto en el proceso del estado de resolución de disputas.

Las comidas gratuitas

En el día de un niño o joven se matricula en transición en las Escuelas del campeón, el nombre del estudiante será sometido para su procesamiento inmediato y la inscripción en el programa de almuerzo escolar.

Título I

Escuelas Champion se reserva los fondos que sean necesarios para proporcionar servicios del Título I a los niños y jóvenes en transición. Fondos reservados se utiliza para proporcionar servicios de apoyo relacionados con la educación para niños y jóvenes en transición y eliminar las barreras que impiden la asistencia regular.

Las escuelas Título de Campeones de planeo se coordinará con los servicios de McKinney-Vento, a través de la colaboración entre el Coordinador del Título I y el enlace. Los niños y los jóvenes en transición se evaluará, informó sobre e incluidos en los sistemas de rendición de cuentas, según lo requerido por la ley federal de EE.UU., Departamento de Educación de los reglamentos y guías.

Formación

El enlace llevará a cabo la capacitación y sensibilidad / sensibilización para el personal de la escuela por lo menos una vez al año.

Los entrenamientos serán diseñados para aumentar la sensibilización del personal de la falta de vivienda, facilitar la inscripción inmediata, garantizar el cumplimiento de esta política, y aumentar la sensibilidad de los niños y los jóvenes en transición.

*Referencias:*

*Muestra Local de Política de la Agencia Educativa para aplicar la Ley McKinney-Vento*

## **Title I Targeted Assistance Program**

### **Parents Right to Know**

#### **Title I School-Wide**

To Champion Schools Parents:

Any parent of a child attending a school which conducts a Title I School-Wide or Title I Targeted Assistance Program may request information regarding the professional qualifications of the student’s teacher.

The information must state:

- If the teacher meets Arizona State qualifications/ licensure requirements.
- If the teacher has a baccalaureate degree.

Information requests are available in the Front Office.

## **McKinney-Vento Homeless Education Assistance Act**

### **Information for Parents**

#### **Your children have the right to:**

Go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including preschool education, provided to other children.

- Continue in the school they attended before you became homeless or the school they last attended, if that is your choice and is feasible. If a school sends your child to a school other than the one you request, the school must provide you with a written explanation and offer you the right to appeal the decision.
- Receive transportation to the school they attended before your family became homeless or the school they last attended, if you or a guardian request such transportation.
- Attend a school and participate in school programs with children who are not homeless. Children cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.

- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your children.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Receive transportation to school and to school programs.

**When you move, you should do the following:**

- Contact the school district’s local liaison for homeless education (see phone number below) for help in enrolling your child in a new school or arranging for your child to continue in his or her former school. (Or, someone at a shelter, social services office, or the school can direct you to the person you need to contact.)
- Contact the school and provide any information you think will assist the teachers in helping your child adjust to new circumstances.
- Ask the local liaison for homeless education, the shelter provided, or a social worker for assistance with clothing and supplies, if needed.

**Sus niños tienen el derecho a:**

Ir a la escuela, no importa donde usted vive o qué tanto tiempo hayan vivido allí. Se les debe dar acceso a la misma educación pública, incluyendo la educación preescolar, a condición de que los otros niños.

- Continuar en la escuela a la que asistió antes de quedarse sin hogar o a la última escuela que asistieron, si esto es su deseo y es práctico. Si una escuela envía sus niños a una escuela diferente a la que usted solicita, la escuela debe darle una explicación por escrito y ofrecerles la oportunidad de apelar la decisión.
- Recibir servicios de transportación a la escuela a la que asistió antes de llegar a quedarse sin hogar o a la última escuela que asistieron si ustedes o un guardián transporte petición tal.
- Asistir a una escuela y participar en programas escolares con niños que no tienen hogar. Los niños no pueden ser separados del programa regular de la escuela porque no tienen hogar.
- Inscribirse en la escuela sin dar una dirección permanente. Las escuelas no pueden exigir la prueba de residencia que pueda impedir o retrasar la matriculación en la escuela.
- Inscribirse y asistir a clases mientras que la escuela organiza para el traslado de la escuela y los registros de vacunación o cualquier otro documento necesario para inscribirse.
- Inscribirse y asistir a clases en la escuela de su elección mientras que la escuela y ustedes busquen resolver una disputa sobre la escuela seleccionada.
- Recibir los mismos programas y servicios especiales, si es necesario, que se ofrecen a todos los demás niños están recibiendo estos servicios.

- Recibir servicios de transportación a la escuela ya los programas escolares.

**Cuando se mude, usted debe hacer lo siguiente:**

- Comuníquese con enlace local del distrito escolar para la educación sin hogar (véase el número de teléfono más abajo) para obtener ayuda en inscribir a su hijo en una escuela nueva o hacer arreglos para que su hijo continúe en su escuela anterior. (Empleados de los albergues, de los servicios sociales, o la escuela puede dirigir a la persona a quien se deben comunicar.)
- Comuníquese con la escuela y proveer cualquier información que usted piensa será útil a los maestros para ayudar su hijo a adaptarse a las nuevas circunstancias.
- Pedir al oficial de educación para personas sin hogar, con el cobijo, o un trabajador social para obtener ayuda con ropa y suministrado, si es necesari.

## McKinney-Vento Homeless Education Assistance Act

### Information for School-Aged Youth

**You have the right to:**

Go to school, no matter where you live or how long you have lived there. You must be given access to the same public education, including preschool education, provided to other children.

- Continue in the school you attended before you became homeless or the school you last attended, if that is your choice and is feasible. The school district’s local liaison for homeless education must assist you, if needed, and offer you the right to appeal a decision regarding your choice of school if it goes against your wishes.
- Receive transportation to the school you attended before you became homeless or the school you last attended, if you request such transportation.
- Attend a school and participate in school programs with students who are not homeless. Students cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrollment.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Receive transportation to school and to school programs.

**When you move, you should do the following:**

- Contact the school district’s local liaison for homeless education (see phone number below) for help in enrolling in a new school or arranging to continue in your former school. (Or, someone at a shelter, social services office, or the school can direct you to the person you need to contact.)
- Tell your teachers anything that you think they need to know to help you in school.
- Ask the local liaison for homeless education, the shelter provided, or a social worker for assistance with clothing and supplies, if needed.

**Usted tiene el derecho a:**

Ir a la escuela, no importa donde usted vive o qué tanto tiempo hayan vivido allí. Se le debe dar acceso a la misma educación pública, incluyendo la educación preescolar, a condición de que los otros niños.

- Continuar en la escuela a la que asistió antes de quedarse sin hogar o a la última escuela que asistieron, si esto es su deseo y es práctico. Enlace local del distrito escolar para la educación de personas sin hogar que le ayude, si es necesario, y le ofrecen el derecho de apelar una decisión con respecto a su elección de la escuela si va en contra de sus deseos.
- recibir servicios de transportación a la escuela a la que asistió antes de quedarse sin hogar o a la última escuela que asistió, si usted solicita dicho transporte.
- Asistir a una escuela y participar en programas escolares con estudiantes que no tienen hogar. Los estudiantes no pueden ser separados del programa regular de la escuela porque no tienen hogar.
- Inscribirse en la escuela sin dar una dirección permanente. Las escuelas no pueden exigir la prueba de residencia que pueda impedir o retrasar la matriculación en la escuela.
- inscribirse y asistir a clases mientras que la escuela organiza para el traslado de la escuela y los registros de vacunación o cualquier otro documento necesario para inscribirse.
- inscribirse y asistir a clases en la escuela de su elección mientras que la escuela y ustedes busquen resolver una disputa sobre la inscripción.
- Recibir los mismos programas y servicios especiales, si es necesario, que se ofrecen a todos los demás niños están recibiendo estos servicios.
- recibir servicios de transportación a la escuela ya los programas escolares.

**Cuando se mude, usted debe hacer lo siguiente:**

- Comuníquese con enlace local del distrito escolar para la educación sin hogar (véase el número de teléfono más abajo) para obtener ayuda en inscribirse en una nueva escuela o la organización a continuar

en su escuela anterior. (Empleados de los albergues, de los servicios sociales, o la escuela puede dirigir a la persona a quien se deben comunicar.)

- Dígale a su nada maestros que crees que necesita saber para ayudarlo en la escuela.
- pedir al oficial de educación para personas sin hogar, con el cobijo, o un trabajador social para obtener ayuda con ropa y suministrado, si es necesario.

## **Champion Schools-Student-Family Accountability Contract**

When you joined the Champion Schools Community, you joined a team. The goal of this team is getting our students/children the education they deserve. To achieve our goal, we must work together. We all need to have a full and clear understanding of the responsibilities of the members of this team. This contract spells out many of the most important responsibilities.

### **School Commitment/Teacher**

#### **HIGH QUALITY EDUCATION**

1. We will work tirelessly to ensure that our students get the excellent education that our children deserve. We will neither make nor accept excuses.
2. We will work longer school days, offer students extra help and support, and always offer our students the best we have.

#### **RESPECT AND FAIRNESS**

3. We will encourage and respect every student. We will listen to students and their needs. We will not tolerate students disrespecting each other.
4. We will teach and enforce Champion School’s values consistently and fairly. We will communicate with families when students fail to meet expectations, just as when they exceed expectations. Decisions including consequences will be made in the best interest of our students.
5. We will give students recognition, incentives and privileges when they do well, and give consequences and remove privileges when they do not.

#### **COMMUNICATION**

6. We will communicate regularly with families about their child’s progress and make ourselves available in person or on the phone.
7. We will return parent phone calls as soon as possible, usually within 24 hours.

#### **HOMEWORK/ACADEMIC SUPPORT**

8. We will assign quality homework every night to reinforce and support skills and concepts learned in class.
9. We will support students with excellent teaching and additional help during the school day and after/before school as needed.

#### **SAFETY**

10. We will always work to provide a safe learning environment.
11. We will always work to protect the safety, dignity, and rights of all individuals.

## Parent/Guardian Commitment

### **ATTENDANCE AND PROMOTION**

1. I will ensure that my child comes to school everyday by 7:55 am to be able to begin the daily activities at 8:00am.
2. I will make a strong effort not to schedule family vacations during school time. I will do my best to schedule important appointments for out of school time.
3. School commitments are mandatory, but my child may only be excused in case of an emergency.
4. I will adhere to Champion Schools Athletics Contract.
5. I understand the school day ends at 3:30pm.
6. I understand that my child will be automatically retained if he/she fails two or more academic classes or is absent for more than 30 days of the school year.

### **HOMEWORK AND ACADEMIC SUPPORT**

7. I will provide a quiet place to study and see that my child completes around one hour of homework or more and twenty minutes of reading nightly.
8. I will check my child’s planner and homework every night. If, and only if, Champion Standards have been met, I will sign my child’s planner.
9. I will help my child study for tests and quizzes and give them support when they need help and praise when they do well.

### **BEHAVIOR AND DRESS CODE**

10. I will send my child in the proper dress code every day. If my child arrives out of dress code, I will arrange for a family member to bring proper attire.
11. I understand that my child will be in- class suspended or out- of -school suspended if they violate the code of conduct.
12. If student behavior requires it, I (parent) will come to school immediately. understand that my child may be recommended for an expulsion hearing if they earn up to 9 days of out of school suspension.
13. I understand that my child may participate in the before school or after School Detention once they reach that step in Champion School's Discipline Plan.
14. I understand that Detention will be conducted Before or After school from 6:00am -7:00am or 3:30-4:30pm and I will be responsible for arranging transportation.

### **FAMILY SUPPORT AND COMMUNICATION**

15. I agree to work as part of a team for the academic success and behavioral growth of my child. I will return phone calls, review and sign documentation that is sent home. I will attend Parent Teacher Conferences and meetings about my child.

## Student Commitment

### **EFFORT AND HELP**

1. I understand that my education is paramount. Being a student is my job. I will always work, think, and behave in the best way I know how.
2. I will do whatever it takes for my fellow students and me to learn. I will do all my homework. I will work to exceed Champion School’s expectations.
3. If I need help, I will ask for it. If I can give help, I will give it. I won’t criticize other students.

### **ATTENDANCE AND UNIFORM**

4. I will come to school and be ready to learn by 7:55am (Monday thru Friday) in order to complete my morning responsibilities and be seated by 8:00am.
5. If I need to miss class or school, I will ask for and make up all assignments. I will stay after school if/when I am required to do so.
6. I will follow Champion School’s dress code every day and remain in dress code throughout the day.

### **COMMUNICATION**

7. I will listen to directions. I will read and re-read directions before asking for help. If I cannot solve the problem myself I will raise my hand and ask for help. I will help my classmates if they need help. I will not make excuses. I will be honest with my teachers and myself.

### **RESPONSIBILITY AND HONESTY**

8. If I make a mistake, I will tell the truth and accept responsibility for my actions. I will do the right thing, even when no one is watching.

### **CHAMPION EXPECTATIONS**

1. I will respect my teachers, my peers, and myself. I will refrain from all disrespectful and disruptive behaviors.
2. I will follow the Champion Schools Standard. I will embody the motto of Champion every day.
3. I will follow the school rules to protect the safety and rights of all individuals and not detract from the educational opportunities of others.
4. I will accept the consequences if I do not meet our Champion Schools Expectations.



### **Champion Schools-Student-Family Accountability Contract**

When you joined the Champion Schools Community, you joined a team. The goal of this team is getting our students/children the education they deserve. To achieve our goal, we must work together. We all need to have a full and clear understanding of the responsibilities of the members of this team. This contract spells out many of the most important responsibilities.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Parent Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Teacher Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Student Signature

Date \_\_\_\_\_

*Sign & Return to your Teacher*